

RESOLUTION NO. 26-04

PUBLIC WORKS AND FACILITIES ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Sky Valley seek to maintain and improve public infrastructure through transparent oversight, effective planning, and responsible stewardship of public assets;

NOW, THEREFORE, BE IT RESOLVED:

**SECTION 1. ESTABLISHMENT**

The Public Works and Facilities Advisory Committee is hereby established, comprising five voting members appointed by the Mayor and confirmed by the City Council:

1. Two (2) members of the City Council.
2. Three (3) citizens of the United States who are residents of the City of Sky Valley and have experience in engineering, architecture, facilities management, utilities, environmental sciences, or construction. For the purposes of this resolution, “resident” means someone who either owns or rents property in Sky Valley and who lives full time or part time within the Sky Valley city limits.
3. The Public Works Director or a duly designated representative (ex officio, non-voting).
4. City Manager (ex officio, non-voting).

The Mayor shall serve as an ex officio, non-voting member of the Committee pursuant to the Standing Committees Resolution.

Chair: Appointed by the Mayor from among the City Council members, subject to approval by the City Council.

Quorum: A majority of the appointed voting committee members.

Term: Members shall serve one-year terms, renewable annually, with a maximum of three (3) consecutive terms. The Chair shall serve a one-year term, renewable annually, with a maximum of three (3) consecutive terms.

**SECTION 2. DUTIES**

The Public Works and Facilities Advisory Committee shall:

1. Provide guidance and recommendations regarding City roads, rights-of-way, drainage systems, and water and stormwater infrastructure.
2. Monitor maintenance and capital needs of City buildings and facilities.
3. Provide advisory input on landscaping, equipment, signage, lighting, and operational considerations.
4. Review and recommend capital improvement projects.

5. Advise on asset management, fleet, and equipment replacement policies.
6. Evaluate infrastructure resiliency and environmental impacts.
7. Evaluate and advise on parks, trails, and public access facilities.
8. Collaborate with the City Manager to identify and evaluate potential infrastructure financing and funding sources, including loans and grants.

All actions and recommendations of the Committee shall be advisory and non-binding.

### SECTION 3. TRANSPARENCY AND PUBLIC ACCOUNTABILITY MEASURES

1. Compliance with Georgia Open Meetings Act.
2. Agendas, maps, project lists, and maintenance plans posted at least 24 hours before meetings.
3. Quarterly public update on infrastructure and capital projects posted online.
4. Public Works project status reports presented to Council monthly.
5. Ensure project plans, bids, and contracts published online except where exempt by law.
6. Conflict-of-interest disclosures required and recorded in minutes.
7. Minutes posted within 7 business days after approval.
8. Annual public "Infrastructure Review Session," summary of projects' status.

### SECTION 4. LIMITATION OF AUTHORITY

The City of Sky Valley Public Works and Facilities Advisory Committee established under this resolution shall not:

- (a) Exercise legislative, executive, or administrative authority;
- (b) Direct City staff or operations;
- (c) Approve expenditures or bind the City to any obligation;
- (d) Supersede or duplicate the authority of other standing committees.

### SECTION 5: GOVERNING AUTHORITY AND CONSISTENCY.

This Resolution is adopted pursuant to the Standing Committees Resolution of the City of Sky Valley and is intended to implement, supplement, and provide committee-specific guidance consistent therewith. This Resolution shall be construed in harmony with the Standing Committees Resolution and applicable law. In the event of any conflict,

inconsistency, or ambiguity between this Resolution and the Standing Committees Resolution, the provisions of the Standing Committees Resolution shall govern and control.

Nothing in this Resolution shall be construed to expand or diminish the powers, duties, appointment authority, or limitations established by the Standing Committees Resolution or by Georgia law.

SECTION 6: EFFECTIVE DATE

This Resolution shall become effective immediately upon its adoption.

RESOLVED this 17<sup>th</sup> day of February 2026

Bernie M. Patton-Orr

Mayor

ATTEST:

Karen Fleming

City Clerk