

**Mayoral Advisory Committee Meeting**  
**May 15, 2025 at 10:00 a.m.**  
**3608 Hwy. 246 (New City Hall) and Via Teleconference (Zoom)**  
**Sky Valley, Georgia**

**MINUTES**

**Those Present:** Chairman Bill Oliver, Members Tony Allred, David Spears, Lise Rozier, and Tim McClelland; Mayor Steil, Fire Chief Sigler, Police Chief Baumes, Communication Specialist Van Camp, City Manager Streetman, City Clerk Fleming, and Public Works Director Shope

**Welcome**

Mr. Oliver opened the meeting and stated that the Committee would like to draft a plan that would fine tune tasks that would then be consolidated in one location. Also, check lists for each department and areas to follow, which would be compiled on a document and kept at City Hall.

**Approval of Minutes**

**March 7, 2025**

Mr. Spears made a motion to approve the minutes as written, seconded by Mr. Allred, unanimously approved.

**OLD BUSINESS**

**Discuss the need for a Sky Valley Emergency Plan – Relating to natural events such as severe storms, extended power outages, major road blockages, wildfires, etc.**

**(a) Focus on taking care of residents that may need doctor appointments, food, medicine, transportation, etc.**

Mr. Oliver stated that there is a need for a list of Sky Valley residents relying on power for medical equipment, which currently none exists. A discussion ensued on how to compile such a list. A city-wide email survey could be sent asking for the information. As some other necessities or cases may need to be considered before sending out a survey, the Committee will compile a list of questions to be added to the survey. Also discussed was the need for all residents' names and contact information which could be viewed on a spreadsheet. For the residents who did not respond to the survey, different ways of obtaining information were discussed such as, door hangers, utility bills, flyers, and potential yard signs to be placed around the City asking to contact City Hall. Fire Chief Sigler stated that the fire department has generators that can be used for medical equipment during emergencies.

Mr. Oliver went over the "Next Steps" listed in the minutes from the May 15th meeting. The first step is to contact Grace Guess, Sky Valley Property Owner's President, concerning any updates given for the "Buddy List". The list is also shared with the Police Department as it provides the contact information for the "Key Holder's List". Reminders need to be sent out for this endeavor in hopes of additional participants. He asked Mayor Steil if she would also mention the need for contact information along with residents that would have crucial needs to be added to the list, during her State of the City Address, which she stated that she would. Generators and phone charging stations were discussed. The City will purchase three or four more portable generators to use in emergency situations. Since City Hall

currently only has VoIP (internet driven phones), an analog phone to plug in during emergencies could be a possibility.

Mr. Oliver stated that Grace Chapel would have temporary accommodation at their new location. This space would be for sleeping and to help feed people but there are no available showers. Mayor Steil suggested that the Sky Valley Chapel, Sky Valley Country Club, and Time Shares of Valley, to be a part of the next meeting to see if they could potentially help during disasters.

Mr. Oliver asked the Public Works Director Shope if he had posted the emergency plan for his department, in a conspicuous area, for all to see in case he wasn't available, and he answered yes.

Mr. Allred suggested having different plans for different disasters, (i.e. Fire, Snow, Flood, Tornado). Mr. McClelland suggested that each resident be prepared with emergency supplies on hand including portable chargers. Mr. Oliver stated that canned goods, batteries, and water should be a part of residents' proactiveness for emergencies readiness. City Manager Streetman suggested that once the Committee presents the emergency plan to the City Council, that consideration could be given to the financial side of emergencies. He would like for his spending authority to be raised only in the event of emergencies, so equipment/supplies could be purchased, if needed, without having to present to the Council before doing so. Mr. Oliver asked him to create a document with his recommendations concerning the financial aspects of emergency situations.

Mayor Steil suggested having a mock drill once everything is in place.

Water supply was discussed and Public Works Director Shope stated that the tanks were gravity fed, and water could be obtained if a disaster didn't cause a major water line break.

City Manager Streetman suggested have a quarterly "Sky Valley 101" meeting for new owners to learn about the operations of Sky Valley. This would also be a great time to talk about emergency plans, different routes to come in and go out throughout the City and turning the water off and on at their residency.

Mr. Oliver stated that the Committee would compile the information as a final draft to present to the Mayor and Council.

### **Adjournment**

Mr. Allred made a motion to adjourn the meeting, seconded by Mr. McClelland, unanimously approved.

The meeting adjourned at 10:42 a.m.

Respectfully submitted:

  
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Karen Fleming, City Clerk