

Special Projects Committee Meeting
Tuesday, October 10, 2023
10 AM
Sky Valley City Hall – 3608 Highway 246
Sky Valley, Georgia

MINUTES

Those Present: Bruce Turner, Jim Rhodes, Grace Guess, Tony Allred, Ken Sigler, City Manager, Jason Streetman, and Communications Specialist, Sherron Van Camp

Those Absent: Lou MacNaughton

Call to Order: Bruce Turner, Chairman, called the meeting to order at 10:03 am.

Approval of Minutes August 3, 2023—Meeting:

Grace made a motion to approve the minutes as written, seconded by Tony.

Discussion Items:

Fall Festival Shuttles were discussed; Jason Streetman has secured 2 shuttle buses and drivers for the day of the festival. Sherron ordered 3 shuttle stop signs to designate the stops.

The committee agreed that the Christian Bible Church and the Chapel would be designated as guest parking areas. The vendors will park near the pickle ball courts. The Car Show will be held at the Club Pavilion. They are expecting between 30-40 cars. Rick Rahn has distributed flyers and set up with the VFW for hot dog lunches for car show participants.

The live band will play in the portico area at CBC. The \$300 check should be made out to Jake McCracken.

The food trucks will be located in the paved area across from CBC. If more space is needed, part of the CBC parking lot could be utilized for food trucks.

The Boy Scouts will also assist with parking and setting up vendors' tents if needed. Their booth will sell baked goods in their booth. Their booth will be their home base. The Fire Department will have a spot to show the fire truck and share information as requested; they will be located at the front of the CBC parking lot on the Chapel side.

Fall Festival T-shirts will be sold if there are any shirts left at that time. A QR code being added to the map was also discussed. Sherron created a map/guide for guests that has a QR code linked to the map. There will also be several corrugated signs with the QR code for guests to access.

The City has ordered signs and banners for the Fall Fest. Banners, a 10 foot sign, location signs and "All Things Dogs" signage. Certificates will also be handed out to the winners of the pet costume contest. Registration for the contest will be from 10 AM until 12:00PM. The dog parade will begin at 12:30 PM. Judging for the costume contest will be at 1:00 PM. Paws 4 Life will have a booth near the "All Things Dogs" booth. Ara Joyce will be taking Pet Photographs using a fall backdrop. The photos and other donations will go to Paws 4 Life. "All Things Dogs" will also have water stations and dog treats for the animals. 2 donation canisters will be in use from Paws 4 Life. The dog booth will also sell tickets for prizes to dog owners. All proceeds will benefit Paws 4 Life.

Jerry Shope assured the committee that the trash cans would be taken care of at the festival. The cans will be located throughout the festival grounds. Portable Toilets and handwashing stations/Hand Sanitizer stations will be dispersed throughout the festival grounds.

Gail Greenfelder and team are arranging the Dog Parade and costume contest. The parade will begin near the CBC portico. Registration for the parade and contest will be from 10 am – noon. The parade will begin at 12:30.

Hayrides will begin at 10:30 for festival attendees. The Hayride area will be designated by a printed corrugated sign. 2 tractors will be used for the hayrides.

Sid Weber will provide a rolling water cart that will accept donations for the foundation. Fall fest shirts will be sold at the festival at a table near the front of

vendors. CBC purchased a Wi-Fi booster that will allow internet usage for all at the festival.

Vendors will be in the CBC parking lot; the vendor booths will be 14' x 14'. The car show will be at the Country Club pavilion area. "All Things Dogs" will be located at the back of the CBC parking lot. The kids' area will be in the grassy area in front of CBC. Blue Bus and Boy Scouts will be set up in that area also.

Bruce and Jim will mark the vendors' spots by using dots of spray paint and printed numbers. Extension cords and generators are to be supplied by the vendors.

ADJOURNMENT: Tony made a motion to adjourn the meeting, seconded by Grace. The meeting adjourned at 10:59 am.

Respectfully submitted:



Sherron Van Camp, Communications Specialist