

**CITY OF SKY VALLEY  
REGULAR COUNCIL MEETING  
NOVEMBER 21, 2023  
TUESDAY AT 10:00 AM  
3608 HWY 246 (NEW CITY HALL) & VIA TELECONFERENCE (ZOOM)  
SKY VALLEY, GEORGIA**

**AGENDA**

- 1. Call to Order**
- 2. Invocation/Pledge of Allegiance**
- 3. Approval of Minutes**
  - October 3, 2023 – Emergency Called Council Meeting
  - October 10, 2023 – City Council Work Session
  - October 10, 2023 - City Council Public Hearing
  - October 17, 2023 - Regular Council Meeting
  - October 30, 2023 - Special Called Council Meeting
- 4. Adoption of Agenda**
- 5. Mayoral/Council Remarks**
- 6. City Manager Report**
- 7. Departmental Reports**
- 8. Committee Reports**

**NEW BUSINESS**

- 9. Consider variance request of Dejan Djolic to vary the front yard setback from 15 feet to 0 feet at 1196 Saddleback Circle**
- 10. Consider variance request of David Ramey to vary the front yard setback from 15 feet to 9 feet at 2068 Ridgepole Drive**
- 11. Consider approval of the FY2024 Marketing Committee Budget**
- 12. Consider approval of water study to identify a future well site for drinking water not to exceed \$29,000**
- 13. Consider approval to reinstate the Chief of Police**
- 14. Consider Resolution to place the Police Department and Chief of Police under the authority of the Mayor and Council**

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to call 706-746-2204 promptly to allow the City to make reasonable accommodations for those persons.*

## **OTHER BUSINESS**

### **15. Public Forum and General Comments**

- ❖ ANY PERSON WITH BUSINESS BEFORE THE COUNCIL, NOT SCHEDULED ON THE AGENDA AS A PUBLIC HEARING MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF FIVE MINUTES
- ❖ THE SPEAKER MUST IDENTIFY BY NAME/ADDRESS BEFORE SPEAKING
- ❖ NO FORMAL ACTION CAN BE TAKEN

### **16. Executive Session**

### **17. Adjournment**

**You may join the meeting at:**

**<https://us02web.zoom.us/j/87672239470>**

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to call 706-746-2204 promptly to allow the City to make reasonable accommodations for those persons.*

**MINUTES OF THE CITY OF SKY VALLEY EMERGENCY CALLED COUNCIL MEETING HELD ON A TUESDAY, OCTOBER 3, 2023, AT 1:00 P.M. AT 3608 HWY 246 (NEW CITY HALL) & VIA TELECONFERENCE (ZOOM) SKY VALLEY, GEORGIA**

**THE PURPOSE OF THIS EMERGENCY CALLED MEETING IS TO DISCUSS OR DELIBERATE UPON THE APPOINTMENT, EMPLOYMENT, COMPENSATION, HIRING, DISCIPLINARY ACTION OR DISMISSAL, OR PERIODIC EVALUATION OR RATING OF A CITY OFFICIAL OR EMPLOYEE; (O.C.G.A. §50-14-3 (6)) AND TO DISCUSS THE FUTURE ACQUISITION OF REAL ESTATE (O.C.G.A. §50-14-3 (4))**

**MEMBERS PRESENT:** Mayor Steil, Councilors Darrah, Oliver, Allred, Turner, and Curtis

**STAFF PRESENT:** City Manager Streetman, City Clerk Fleming, and City Attorney Kidd

**1. Call to Order**

Mayor Steil called the meeting to order at 1:00 p.m.

**2. Adoption of Agenda**

Councilor Darrah made a motion to adopt the agenda as presented, seconded by Councilor Oliver unanimously approved.

**3. Executive Session**

Councilor Turner made a motion to close the meeting at 1:02 pm, to go into Executive Session, seconded by Councilor Allred, unanimously approved. At 2:00 p.m., Councilor Curtis made a motion to reconvene the meeting, seconded by Councilor Darrah, unanimously approved.

Mayor Steil advised no action was taken.

**4. Adjournment**

Councilor Curtis made a motion to adjourn the meeting, seconded by Councilor Darrah, unanimously approved.

The meeting adjourned at 2:05 p.m.

Respectfully submitted:

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Hollie Steil, Mayor

Attest:

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Karen Fleming, City Clerk

SKY VALLEY CITY COUNCIL  
MEMORANDUM AND AFFIDAVIT OF CLOSED MEETING  
PURSANT TO O.C.G.A. §50-14-4

10/03/2023  
Date

**Motion to Close Meeting:**

[Signature]  
Signature of Councilor Bruce Turner

**Seconded:**  
[Signature]  
Signature of Councilor Tommy Allred

**Motion to Open Meeting:**

[Signature]  
Signature of Councilor Jim Curtis

**Seconded:**  
[Signature]  
Signature of Councilor Tim Darras

**Topic:** (Please check one)

To discuss the future acquisition of real estate;  
(O.C.G.A. §50-14-3 (4))

To discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a city official or employee;  
(O.C.G.A. § 50-14-3 (6))

To consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the city or a city official or employee or in which the official or employee may be directly involved.  
(O.C.G.A. § 50-14-2)

Each of the undersigned, under oath, certifies that at a meeting of the city council held on \_\_\_\_\_, the council closed its meeting as permitted by the Georgia Open Meetings Act. The only matter(s) considered or discussed during the closed portion of its meeting is as checked above.

[Signature]  
Mayor Steil

[Signature]  
Councilor Allred

[Signature]  
Council President Oliver

[Signature]  
Councilor Curtis

\_\_\_\_\_  
Councilor Darras

[Signature]  
Councilor Turner

Sworn to and subscribed before me on the above indicated date:

[Signature]  
Notary Public, State of Georgia  
My Commission Expires: 3/13/24



**EMERGENCY CALLED MEETING  
SIGN IN SHEET - OCTOBER 3, 2023**

**NAME:**

**ADDRESS:**

1	Susie Piorkowski/A2	66 Pleasant Mt W Dr
2	Stephen R. Messer	129 Saddleback Cir.
3	CALVIN LOCKWOOD	129 SADDLEBACK CIR
4	Harriette Bohannon	82 Saddleback Circle
5	Vickie Ficker	32 Saddleback Circle
6	Robert Smiley	103 Buttermilk Circle
7	MONIKA HOWARD	248 Moon Ridge
8	Ani CATA	528 Sky High Dr.
9	Joseph Wolfe Fletcher WOLFE	921 Sky High Dr
10	Joseph Anglin Joseph ANGLIN	Po Box 673 Rabun Gap GA 30568
11	Tammy Estes	169 Alex Mtn #169 Sky V. 30537
12	Ken Sicular	79 EVERETTEN EXPWY
13	PR HEEFLY	
14	Megan HORN	TRIP CLAYTON TRIDUNE
15	Incia Wheeler	33 Putter Lane

**MINUTES OF THE CITY OF SKY VALLEY COUNCIL WORK SESSION, A TUESDAY OCTOBER 10, 2023 AT 8:30 A.M., HELD AT 3608 HWY 246 (NEW CITY HALL) & VIA TELECONFERENCE (ZOOM) SKY VALLEY, GA 30537**

**MEMBERS PRESENT:** Mayor Steil, Councilors Oliver, Turner, Allred, and Curtis

**MEMBERS ABSENT:** Councilor Darrah

**STAFF PRESENT:** City Manager Streetman, City Clerk Fleming, Communication Specialist Van Camp, Public Works Superintendent Shope, and Water Coordinator English

**1. Call to Order**

Mayor Steil called the meeting to order at 8:30 a.m.

**2. Adoption of Agenda**

Councilor Oliver made a motion to adopt the agenda as presented, seconded by Councilor Turner, unanimously approved.

**3. Discuss proposed FY2024 General Fund Budget and 2023 Millage Rate**

Mayor Steil stated that the proposed 2024 Budget was posted on the City's website and available at City Hall for anyone to acquire. She asked City Manager Streetman to do a review. The proposal is to do a millage rollback going from 12.9914 mils to 11.5742 mils. This was made possible by property values going up, increase of Hotel/Motel taxes, T-SPLOST funds, and careful spending. General Fund Budget is proposed at \$1,499,999. Key revenues are property taxes, franchise taxes, permit fees, grants, fines, hotel/motel taxes, short term rental licensing, and miscellaneous. Expenses include Admin. \$373,939, Bldgs./Ground \$135,700, Police \$482,842, Fire \$131,144, Roads \$244,600, Misc. \$131,774. Bldgs./Ground has a capital outlay project (a third pickleball court) for \$45,000. An estimated \$30,000 will come from hotel/motel taxes that the City can keep for brick-and-mortar projects. The Police has a lease capital outlay expense of \$13,500 for a vehicle. Councilor Oliver stated that the budget increases were due to the Capital Plan integrated into the General Fund Budget as suggested by auditor. Decreases, under Roads, are in part of having T-SPLOST funds to use for projects. Increases include full time employment for Code Enforcer under Housing/Development and Special Events (for 4<sup>th</sup> of July event and Fall Fest). Under Admin., "other purchased services" is for the third-party monitoring service for short-term rentals, Granicus, in the amount of 20K.

Councilor Curtis asked about site plans being obtained for new construction and expressed his concern that some parcels are being overdeveloped. Mayor Steil stated that the P&Z Commission will be reviewing the building regulations that are currently in place. GMRC will be contacted for regulations of land use in Georgia.

**4. Discuss proposed FY2024 Budgets for the Enterprise Fund (Water & Trash), Marketing Fund, and T-SPLOST Fund**

City Manager Streetman did an overview of the Enterprise/Combined Utility Budget which included a capital purchase of \$49,100. This is potentially for a new well and property study for best location. Request for proposals will be put out for this project.

Marketing Budget

The proposed contribution from the City is to go from \$5,000 to \$3,000 due to the amount of time Communication Specialist Van Camp spends on marketing endeavors. The Marketing Committee Chairman, Gordon Brand, had sent in a proposed budget that consisted of \$19,209. This proposed budget is just a snapshot of the anticipated expenses and the final budget will be presented by the Committee to Mayor and Council, in January of 2024.

T-SPLOST

City Manager Streetman stated that this funding has been a game changer for the City. Councilor Oliver stated that the funding is coming from sales tax that was initiated by the County. The anticipated revenue for 2024 is \$600,000. There is a Capital Outlay Expense for \$60,000. This is for a HydroVac that would aid in the locating and digging around utilities during an installation or repair for the Public Works Department.

Councilor Oliver commended the management of the City for its efficiency. The millage rate has been rolled back three times in the past few years, of a total of four (4) mils.

**5. Adjournment**

Councilor Curtis made a motion to adjourn the meeting, seconded by Councilor Oliver, unanimously approved.

The meeting adjourned at 9:30 a.m.

Respectfully submitted:

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Hollie Steil, Mayor

Attest:

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Karen Fleming, City Clerk

**MINUTES OF THE CITY OF SKY VALLEY PUBLIC HEARING HELD ON A TUESDAY, OCTOBER 10, 2023, AT 12:00 P.M. AT 3608 HWY. 246 (NEW CITY HALL) AND VIA TELECONFERENCE (ZOOM) SKY VALLEY, GEORGIA**

**MEMBERS PRESENT:** Mayor Steil, Councilors Oliver, Turner, Allred, and Curtis

**MEMBERS ABSENT:** Councilor Darrah

**STAFF PRESENT:** City Manager Streetman, City Clerk Fleming, and Communication Specialist Van Camp

Mayor Steil called the hearing to order at 12:00 p.m. and City Manager Streetman read the following introduction:

The purpose of this public hearing is to receive public comments on the proposed 2024 budget as well as the proposed millage rate for the 2023 Ad Valorem taxes. No additional public hearings are scheduled. The budget and millage rate are on the agenda to be adopted at the Regular Council Meeting on October 17, 2023, at 10:00 a.m.

General Fund Budget, Enterprise Fund/Combined Utilities, Marketing and T-Splost Funds, were discussed and time allowed for comments.

General Fund Budget

City Manager Streetman went over the five-year levy for the property tax digest and the proposed roll-back millage rate of 11.5742 mils. A power point presentation for the proposed 2024 Budget was given. The total budget is \$1,499,999 with 68% provided from property taxes, \$1,011,915, on the revenue side. Other key revenue sources include, franchise taxes, permit fees, grants, fines, hotel/motel taxes, and short-term rental licensing. Expenses breakdown: Admin, Building/Roads, Police, Fire, Roads, and Miscellaneous.

Proposed capital expenses include a 3<sup>rd</sup> pickleball court and a police vehicle capital lease payment.

No public comments were made.

Enterprise Fund/Combined Utilities

Anticipated water revenue, \$532,000 with the expenditures at \$529,520, leaving \$2,480 in surplus.

Anticipated sanitation revenue, \$218,500 with the expenditures at \$218,490.

No public comments were made.

Marketing Fund

Went over the proposed budget as of date. Gordon Brand, Marketing Chairman, suggested a



budget of \$19,209. The budget will be set in January as commitments are made for contributions. The City is proposing a contribution of 3,000 and the time that Communication Specialist Van Camp puts in for marketing endeavors.

No public comments were made.

T-SPLOST Fund

Anticipated revenue \$610,000, expenditures \$610,000 with a Capital Outlay consisting of a hydrovac for Public Works.

No public comments were made.

Take Aways

General Fund Budget – Expense aligns with Revenues. Councilor Oliver stated that even with the millage rate reduction, with the aid of T-SPLOST, and H/M taxes, the City can still maintain the same services.

Councilor Allred made a motion to adjourn the hearing, seconded by Councilor Turner, unanimously approved.

The hearing was adjourned at 12:16 p.m.

Respectfully submitted:

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Hollie Steil, Mayor

Attest:

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Karen Fleming, City Clerk

**MINUTES OF THE CITY OF SKY VALLEY REGULAR COUNCIL MEETING HELD ON OCTOBER 17, 2023 AT TUESDAY AT 10:00 AM AT 3608 HWY 246 (NEW CITY HALL) & VIA TELECONFERENCE (ZOOM) SKY VALLEY, GEORGIA**

**MEMBERS PRESENT:** Mayor Steil, Councilors Oliver, Turner, Allred, and Curtis

**MEMBERS ABSENT:** Councilors Darrah

**STAFF PRESENT:** City Manager Streetman, City Clerk Fleming, City Attorney Kidd, Public Works Superintendent Shope, and Communications Specialist Van Camp

**1. Call to Order**

Mayor Steil called the meeting to order at 10:05 A.M.

**2. Invocation/Pledge of Allegiance**

Mayor Steil led the invocation and pledge of allegiance.

**3. Approval of Minutes**

**September 12, 2023 – Council Work Session**

**September 19, 2023 – Regular Council Meeting**

Councilor Oliver made a motion to approve the minutes as written, seconded by Councilor Turner, unanimously approved.

**4. Adoption of Agenda**

Mayor Steil requested the agenda to be amended including Executive Session as item number 14, for the discussion of future acquisition of real estate (O.C.G.A. §50-14-3 (4)). Councilor Oliver made a motion to adopt the amended agenda adding the Executive Session, seconded by Councilor Curtis, unanimously approved.

**5. Mayoral/Council Remarks**

Mayor Steil thanked all that participated in putting together Fall Fest.

**6. City Manager Report**

City Manager Streetman stated that the hay bales have been painted their base coat and Fall Fest will be Saturday the 21<sup>st</sup>, from 10:00 a.m. until 5:00 p.m. Asphalt patching on some of the City's roads is underway and the Sky to Summitt race will be October 28<sup>th</sup> through the 29<sup>th</sup>. The participants will come from 25 states and three countries.

**7. Departmental Reports**

Building Inspector Pyburn asked City Manager Streetman to read his report as he was unavailable. He recently issued one non-compliance and one code violation letter. There are currently five new homes under construction. Public Works Superintendent Shope thanked all for their patience concerning his department. They recently hired one new employee that will help with the work load. His guys have been busy helping with the upcoming Fall Fest and will soon start back with trimming back road sides.

**8. Committee Reports**

Special Projects Chairman, Bruce Turner, stated that the committee is wrapping up the preparation for Fall Fest as they are marking out the spaces for the booths. Planning & Zoning Chairman Dan McAfee stated that the committee will be holding a public hearing on November 9<sup>th</sup> regarding two variance requests.

Vickie Heher 32 Saddleback asked when the new Short-Term Rental Ordinance will go into effect with City Manager Streetman replying that it is in effect now. Granicus, the monitoring service, will have the software ready to go within 60 to 90 days but owners need to sign up for their rental license now. With the software being tailored to fit our needs, no penalties for renting without a license, will be enforced until January 1, 2024.

Councilor Allread asked if the owners of the short-term rentals have been contacted individually? City Manager Streetman stated that not at this time as there have been postings via MailChimp, website, and Facebook page. There will also be a reminder added to the utilities bill. Councilor Curtis asked if the owners could be made aware of any complaints that have been received regarding their property, as they sign up for their license.

## **NEW BUSINESS**

### **9. Consider Mayoral Proclamation to declare Sky Valley a Purple Heart City**

Grace Guess, president of the Property Owner's Association, had suggested the possibility. Bruce Gant was asked to talk about becoming a "Purple Heart City". He read about the purple heart awards and stated that there are currently three purple heart recipients living in Sky Valley. The purple heart is one of the oldest military awards. There have been 1.8 million recipients of this award. A flag will be flown on special occasions and City Hall will be lit up in purple on August 7<sup>th</sup>. Councilor Allred suggested gathering around the flagpole on August 7<sup>th</sup>, in honor of the ones that sacrificed so much. City Manager Streetman stated that five signs would be placed by the roadside after approval by GDOT.

Councilor Turner made a motion to approve the Proclamation declaring Sky Valley a Purple Heart City, seconded by Councilor Curtis, unanimously approved.

### **10. Consider Resolution to approve the 2023 Millage Rate**

Mayor Steil stated that a Council Work Session along with a Public Hearing have been held to discuss the 2023 millage rate. She asked City Manager Streetman to summarize the Resolution. He stated that with the increases in property values is one reason the City has been able to lower the millage rate. The millage rate is proposed to be set at 11.5742 for 2023.

Councilor Oliver stated that T-SPLOST has created quite a bit of revenue for the City which has helped operation efficiencies; allowing the drop of the millage rate by four mils over the past years.

Hughel Goodgame, 726 W. Sugarbush, commended the City on great management the last four years.

Councilor Turner made a motion to approve the Resolution setting the 2023 millage rate, seconded by Councilor Allred, unanimously approved.

### **11. Consider Resolution to approve the FY2024 Budget**

Mayor Steil stated that a Council Work Session along with a Public Hearing have been held to discuss the presented budget for 2024 and asked City Manager Streetman to summarize the proposed budget. He stated that there has been an increase in this year's budget compared to 2023 due to capital expenditures included in the budget. The overall budget for 2024 is \$1,499,999.

Councilor Curtis made a motion to approve the FY2024 Budget as presented, seconded by Councilor Oliver, unanimously approved.

### **12. Consider quote from Advanced Athletic Surfaces in the amount of \$41,980 to construct one (1) pickleball court**

Mayor Steil commented on the explosion of the game over the past few years. City Manager Streetman stated that he put proposals out for bids, for the construction of a new court, with no response. He had obtained two quotes by calling around. The other quote was from Terra

Excavating in the amount of \$43,450. The proposed site would be next to the existing courts. The construction of the court would take six to eight months but would need to be approved today to get locked into that price. Approximately \$30,000 could be funded by hotel/motel funds.

Ken Walton, 517 Ridgepole, thanked the Council for the consideration of a new court as many times players would have to wait on a court.

Councilor Turner made a motion to approve the construction of a new court by Advanced Athletic in the amount of \$41,980, seconded by Councilor Curtis, unanimously approved.

## **OTHER BUSINESS**

### **13. Public forum and General Comments**

Megan from The Clayton Tribune, asked via zoom, what the Executive Session was going to consist of? She was told it was concerning future acquisition of real estate.

### **14. Executive Session**

Councilor Oliver made a motion to close the meeting and go into Executive Session, seconded by Councilor Curtis.

Councilor Oliver made a motion to reopen the meeting from Executive Session, seconded by Councilor Turner.

Mayor Steil advised that no action was taken.

### **15. Adjournment**

There being no further business to come before Mayor and Council, Councilor Turner made a motion to adjourn, seconded by Councilor Curtis, unanimously approved.

The meeting adjourned at 11:26 A.M.

Respectfully submitted:

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Hollie Steil, Mayor

Attested:

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Karen Fleming, City Clerk

**SKY VALLEY CITY COUNCIL  
MEMORANDUM AND AFFIDAVIT OF CLOSED MEETING  
PURSUANT TO O.C.G.A. §50-14-4**

October 17, 2023  
Date

**Motion to Close Meeting:**

[Signature]  
Signature of Councilor Bill Oliver

**Seconded:**

[Signature]  
Signature of Councilor Jim Curtis

**Motion to Open Meeting:**

[Signature]  
Signature of Councilor Bill Oliver

**Seconded:**

[Signature]  
Signature of Councilor Bruce Turner

**Topic: (Please check one)**

To discuss the future acquisition of real estate;  
(O.C.G.A. §50-14-3 (4))

To discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a city official or employee;  
(O.C.G.A. § 50-14-3 (6))

To consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the city or a city official or employee or in which the official or employee may be directly involved.  
(O.C.G.A. § 50-14-2)

Each of the undersigned, under oath, certifies that at a meeting of the city council held on \_\_\_\_\_, the council closed its meeting as permitted by the Georgia Open Meetings Act. The only matter(s) considered or discussed during the closed portion of its meeting is as checked above.

[Signature]  
Mayor Steil

[Signature]  
Councilor Allred

[Signature]  
Council President Oliver

[Signature]  
Councilor Curtis

\_\_\_\_\_  
Councilor Darrah

[Signature]  
Councilor Turner

Sworn to and subscribed before me on the above indicated date:

[Signature]  
Notary Public, State of Georgia  
My Commission Expires: 3/13/2024



**MINUTES OF THE CITY OF SKY VALLEY SPECIAL CALLED COUNCIL MEETING HELD ON OCTOBER 30, 2023  
A MONDAY AT 2:00 P.M. AT 3608 HIGHWAY 246 (NEW CITY HALL) & VIA TELECONFERENCE (ZOOM)  
SKY VALLEY, GEORGIA**

**MEMBERS PRESENT:** Mayor Steil, Councilors Darrah, Oliver, Turner, Allred, and Curtis

**STAFF PRESENT:** City Manager Streetman, City Clerk Fleming, Communication Specialist Van Camp, and Lieutenant Edwards

**1. Call to Order**

Mayor Steil called the meeting to order at 2:00 p.m.

**2. Invocation/Pledge of Allegiance**

Councilor Darrah led the invocation/pledge of allegiance.

**3. Adoption of Agenda**

Mayor Steil stated that the attorney, Mr. Ken W. Davis, for Mr. Casey Brown, requested an appeal of termination personnel hearing. With the appeal process she proposed an Executive Session be added to the agenda as item number five (5). Councilor Curtis made a motion to approve the amended agenda with the addition of an Executive Session, seconded by Councilor Oliver, unanimously approved.

**NEW BUSINESS**

**4. Appeal Hearing for Mr. Casey Brown (former police officer) before the Sky Valley City Council**

City Attorney Kidd gave the guideline of the hearing. Each attorney will be presenting their case with evidence and calling witnesses. City Attorney Kidd gave the details of Mr. Brown's termination which consisted of dates, videos, and actions. Mr. Davis opened with giving dates of employment and training for Mr. Brown. He stated that the Chief of Police's recommendations were not considered before the termination of Mr. Brown and therefore asked for the termination to be reversed with back pay. The termination date was May 8<sup>th</sup> and as stated in the termination letter was for abuse of City property along with violation of personal policy.

City Attorney Kidd called his first witness, City Manager Streetman. After being sworn in, he was asked to give details of his determination. After hearing the evidence, City Attorney Kidd asked for the videos to be played showing Mr. Brown's actions in the City Hall's parking lot. Mr. Davis then cross-examined City Manager Streetman. He asked if there were any proof that Mr. Brown damaged any police vehicles? If the Internal Affairs report was reviewed? Why other actions of discipline were not taken instead of termination? City Attorney Kidd explained the termination was due to Mr. Brown's gross insubordination, showing no remorse for his actions. There were safety concerns that were also considered.

City Attorney Kidd called Lieutenant Baumes. After being sworn in, he asked about the meeting that he had with Mr. Brown. Mr. Davis asked if there was a video of the meeting which Lieutenant Baumes had answered no since it was during a shift change.

Mr. Davis called Vaughn Estes, Chief of Police, at the time of Mr. Casey's termination. After being sworn in, he was asked to describe Mr. Brown as an officer. He stated that he was "very professional", and he was asked to read three letters of gratitude that were in Mr. Brown's personnel file. Mr. Estes went over the three different types of discipline that the Police Department's SOP states and he gave details of the events leading up to the termination. City Attorney Kidd asked about his recommendation in the Internal Affairs report. He also asked questions concerning the videos and proper driving of police vehicles.

Mr. Davis called Casey Brown, and after swearing in, asked him to state his employment history and what his duties were as an officer with the City. He asked him to recount the details of his termination. Mr. Brown was allowed to address the City Council concerning his termination. City Attorney Kidd asked him to explain his driving actions in the parking lot of City Hall.

Closing arguments were presented from both sides.

**5. Executive Session**

Councilor Oliver made a motion to close the meeting and enter Executive Session, seconded by Councilor Curtis.

Councilor Curtis made a motion to reopen the meeting, seconded by Councilor Turner, unanimously approved.

Mayor Steil stated that after their deliberation, the Council was ready to announce their decision. Councilor Darrah made a motion to reinstate Mr. Brown with back pay, seconded by Councilor Oliver, the vote was called with Councilors Darrah, Oliver, Allred, and Turning voting yes and Councilor Curtis voted no. The motion was carried with the vote 4-1.

**6. Adjournment**

The meeting adjourned at 5:00 p.m.

Respectfully submitted:

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Hollie Steil, Mayor

Attest:

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Karen Fleming, City Clerk

**FY 2024 PROPOSED MARKETING BUDGET**

Fund	Account	24 proposed
600 MARKETING FUND	361000 INTEREST REVENUES	\$400
600 MARKETING FUND	371000 CONTRIBUTION - CLUB	\$5,000
600 MARKETING FUND	371001 CONTRIBUTION - POA	\$5,000
600 MARKETING FUND	371050 CONTRIBUTION - CITY	\$5,000
380000 MISC REVENUE	389000 OTHER MISC REVENUE	\$4,219
	<b>TOTAL REVENUES</b>	<b>\$19,619</b>
	<b>MARKETING</b>	
600 MARKETING FUND	754000 MARKETING	\$10,220.00
600 MARKETING FUND	521200 PROFESSIONAL SERVICES	
600 MARKETING FUND	521300 TECHNICAL SERVICES	
600 MARKETING FUND	523200 COMMUNICATIONS	\$3,739.00
600 MARKETING FUND	523300 ADVERTISING	\$5,660.00
600 MARKETING FUND	531100 GENERAL SUPPLIES & MATERIALS	\$19,619.00
600 MARKETING FUND	ENDING BALANCE	\$0.00



**PROPOSAL  
FOR  
HYDROGEOLOGICAL SERVICES FOR  
LOCATION OF POTENTIAL  
GROUND-WATER DRINKING WELLS  
FOR  
CITY OF SKY VALLEY, GEORGIA**

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Request For Proposal (RFP) 2023-01

Prepared By

H. Dan Harman, Jr., P. G.

GROUND-WATER SERVICES, INC.

3842 Crestmore Drive NE

Kennesaw, GA

Telephone: 770-364-8442

Email: [support@groundwaterrock.com](mailto:support@groundwaterrock.com)

9-23-23

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# GROUND-WATER SERVICES, INC.

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Exploration and Development

3842 Crestmore Drive NE

Kennesaw, GA 30144

770-364-8442

[www.groundwaterrock.com](http://www.groundwaterrock.com)

[email:support@groundwaterrock.com](mailto:support@groundwaterrock.com)

September 23, 2023

Page 1 of 4

Mr. Cody English  
City of Sky Valley Water Coordinator  
3608 Hwy 246  
Sky Valley, GA 30537

CONFIDENTIAL

Subject: Proposal For City of Sky Valley, Hydrogeological Services  
RFP 2023-01

Dear Mr. English:

Per your request, I have prepared this proposal to provide hydrogeological and exploration geophysical surveys for well site selections for the City of Sky Valley. I understand that the city has seven existing wells. Wells 3 and 8 are the high yielding wells; all other wells are low yielding.

The general area is underlain with rock termed Granitic Gneiss to the northwest and Metagraywacke / Mica Schist to the southeast (Geologic Map of Georgia, 1976). The map shows a geologic contact zone between the two rock types. Fractures containing ground water typically develop along contact zones. The presence of contact zones will be located on aerial maps of the city.

Ground water exists within fractures (openings) within the rock. The location and depth of the fractures are critical to successful wells. Site-specific geologic conditions vary from site to site. That is why geophysical surveys are critical in determining favorable from unfavorable geologic conditions. The subsurface presence of fractures cannot be ascertained by merely looking at the ground surface features; one should explore remotely with geophysical surveys before drilling, just as a surgeon reviews an x-ray or an MRI before surgery, or a dentist conducts x-rays to determine if you have cavities.

The geophysical techniques I utilize can locate the position, depth and character of the fractures within the rock. Geophysical surveys provide subsurface information over a wide area and guide the drilling program. Ground-Water Services, Inc. has been in business for 23 years utilizing the geophysical surveys. Mr. Harman has 49 years of hydrogeological experience.

Information about geophysical techniques and ground water can be found on our web page [www.groundwaterrock.com](http://www.groundwaterrock.com).

#### Environmental Assessment

I propose to conduct a modified Phase One Environmental Site Assessment of a one-mile radius area from the valley center to include a review of published environmental reports of the potential pollution sources and reported contamination spills. If needed a review of GAEPD underground petroleum storage tank and hazardous waste site files will be conducted. Historical aerial photos will also be reviewed, as needed. These tasks will be followed by a drive-by visual inspection for possible environmental issues. An interim report will be prepared summarizing the environmental findings with recommendations on sites which will meet the GAEPD Well Head Protection guidelines. The presence of existing wells will be taken into account due to possible pumping interferences and the GAEPD rules that new wells must be at least 100 feet from existing wells. The presence of wetlands and flood zones will also be taken into account.

#### Geophysical Survey Investigation of Potential Well Areas

First, I propose to conduct electrical resistivity (ER) profiles 150-200 feet deep on the city owned properties and along the roads of other properties which meet the Well Head Protection standards. The objective will be to identify general areas for further investigation. Access on to private properties will not be necessary for this task.

ER values less than 5,000 ohm-feet are favorable for ground water and further investigation; values greater than 5,000 ohm-feet are typically not favorable, but there are exceptions to this general guideline. A map with the ER stations and values will be prepared showing the favorable properties to investigate further; I have assumed a total of 10 properties to investigate further.

#### Geophysical Surveys of Favorable Properties

Second, I propose to conduct an electromagnetic (EM) survey of the city owned properties and others which have not been eliminated by the above tasks and which have favorable ER profile values. The survey will identify the EM anomalies within the subsurface. Fractures containing ground water and quartz are more conductive than the solid rock. An electrically conductive zone emits EM energy, which the instrument records as an anomaly. Graphs of the

data and a property map will be prepared showing the favorable locations (possible well sites) for further investigation. If private properties are selected by the city, the access permission will be arranged by the city.

Third, I propose to conduct ER soundings and / or magnetotelluric (MT) images and soundings at the favorable EM stations on the properties. The images and soundings will be conducted to 600 feet, if possible. If physical limitations (property lines, roads, etc.) are an issue, the depth of the soundings will be adjusted. This phase will detail the depth and character of the fractures, thereby determining the final location and depth of the well. Images and soundings next to the existing city wells will be conducted, if possible, for comparisons of known well yields. Images and graphs of the sounding data will be prepared with hydrogeologic interpretations. The property maps will show the image and sounding locations.

#### Final Report

A well site selection report will be prepared explaining the data, the pros and cons for each drilling site, the ranking of all sites, the recommended five or more drilling sites, depths and the expected flow rates for the final selected wells. The success in finding ground water is 100 %, and the success in correctly estimating the flow rate is currently 75 %.

Please be aware that all sites which are geologically favorable (abundant and /or significant fractures) may not be hydrologically favorable, i. e., initially not yield the customer's desired nor my expected flow rate. There is a degree of risk involved with having a well drilled. The exploration techniques are conducted to reduce the risk.

However, by obtaining the most subsurface knowledge possible prior to drilling, an informed decision can be made concerning the drilling site(s), and other options following the initial 6-inch drilling. The options include hydrofracing and 8-inch reaming.

The not-to-exceed total cost of Task 1 (hydrogeological services, exploration geophysical surveys and the well site selection report) as described above is \$29,000.00. The individual phase costs are:

Environmental assessment	\$ 1,000.00
Geophysical surveys	
ER profiles	\$ 5,000.00
EM surveys (\$1,000.00 per site x 10 sites)	\$10,000.00

ER and/or MT images and soundings (\$1,000 per site x 5 sites)	\$ 5,000.00
Interim and Final Reports	<u>\$ 8,000.00</u>
Total	\$ 29,000.00

There is no charge for Task 2; the staking and GPS locations of the five test wells will be conducted in Task 1. The project will be conducted in phases, with each phase adding information to the overall project to reduce the scope of work and costs, and to wisely proceed with selected sites which meet both the environmental concerns and have favorable geophysical results. Each phase will only be conducted upon prior approval by the City of Sky Valley.

The hourly rates for field and office personnel and the equipment daily rates are attached. There is no mark up on reimbursable expenses. The reference list and the E-Verify certificate are also attached.

The City may terminate the project at any time, paying only for the services rendered prior to the termination. Services will be performed according to our Mission Statement, which is on our web page. I am committed to praying for and providing knowledge and truth from the Holy Spirit for the faithful investment in the wells, and God willing, through His Son Jesus Christ, a blessing for the city.

**PAYMENTS ARE DUE WITHIN 30 DAYS OF RECEIPT OF THE INTERIM REPORTS AND INVOICES. YOUR ATTENTION TO THIS REQUIREMENT WILL BE GREATLY APPRECIATED.** If you are in agreement with the above services, costs and payment terms, please sign a copy of this acceptance letter and return a copy to me or issue a purchase order.

**This proposal is intended for the sole use of the City of Sky Valley. This proposal shall not be copied or the described techniques conveyed to outside parties without written permission of Ground-Water Services, Inc.**

Sincerely,  
GROUND-WATER SERVICES, INC.

*H. Dan Harman, Jr.*

H. Dan Harman, Jr. P. G.  
Senior Hydrogeologist and President  
Attachments:



Accepted: \_\_\_\_\_  
(Authorized Signature)

Printed Name: \_\_\_\_\_

Ground-Water Services, Inc.

Labor Unit Rates

Senior Hydrogeologist	\$100/ hour
Geologist In Training	\$50/ hour
Geophysical Technician	\$50/Hour

GROUND-WATER SERVICES, INC.

EQUIPMENT RENTAL LIST

<u>Equipment</u>	<u>Unit Rate (\$) Per Day</u>
Electrical Resistivity Meter	100
Magnetometer	100
Magnetotelluric Meter	100
Water Level Meter	50
Hydrolab	50

GWS 9-23-23

## GROUND-WATER SERVICES, INC.

### REFERENCES

Mr. Mark Spain	Irrigation wells
Mark Spain Real Estate	Hydrogeophysical surveys and Well
Porter Creek Holdings, LLC	Site Selection Report
Watkinsville, GA 30677	Phone: 404-391-4512
	Email: markspain@markspain.com
Jim Jolly	Irrigation wells for Pecan Orchard
Jolly Partnership	Hydrogeophysical surveys and
347 Ivey Gate Ridge # 2	Well Site Selection Reports
Dalton, GA 30720	Phone: 1-706-270-2804
	Email: jimjolly55@gmail.com
Mr. Bob Scott	Irrigation wells for several clients
Irrigation Consultant Services, Inc.	Hydrogeophysical surveys and
2129 Greensboro Road	Well Site Selection Reports
Madison, GA 30650	Phone: 404-374-5128
	Email: bscott@irrcons.com
Mr. Fletcher Holiday	Public supply wells for
Engineering Management, Inc.	City of Helen and
303 Swanson Drive	Unicoi State Park
Lawrenceville, GA 30043	Hydrogeophysical surveys and Well
770-962-1387	Site Selection Reports



**Contractor Affidavit and Agreement (Example):**

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with (name of public employer) has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with (name of public employer), contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the (name of the public employer) at the time the subcontractor(s) is retained to perform such service.

HHAR1931

EEV / Basic Pilot Program\* User Identification Number

H. Dan Harman, Jr.  
BY: Authorized Officer or Agent  
(Contractor Name)

9-22-23  
Date

President  
Title of Authorized Officer or Agent of Contractor

H. Dan Harman, Jr.  
Printed Name of Authorized Officer or Agent

**SUBSCRIBED AND SWORN**

BEFORE ME ON THIS THE 22 DAY OF September, 2023

Beverly K. Ratliff  
Notary Public

My Commission Expires: 1/19/25



of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**Proposal for Hydrogeological  
Services for Location of Potential  
Groundwater Drinking Water Wells  
Proposal 2023-01**

**PREPARED FOR:  
The City of Sky Valley, Georgia**



**SUBMITTED BY:**

***Resolute***

*Environmental & Water Resources Consulting*

1003 Weatherstone Parkway, Suite 320  
Woodstock, Georgia 30188  
Telephone: 678.398.9942

October 5, 2023

Contact Person:

Tommy A. Jordan, P.G. PMP

[Tommy.Jordan@ResoluteEnv.com](mailto:Tommy.Jordan@ResoluteEnv.com)

470-895-0649 (Mobile)

678-398-9942 (Office)

# Resolute

Environmental & Water Resources Consulting

## Attachment B

### Municipality Services and Competencies

Resolute (founded in 2010) has provided Environmental Consulting and Environmental Services support for the City of Perry, Macon-Bibb County, and the Peach County/City of Warner Robins Joint Development Authority

#### **DRINKING WATER & WATER RESOURCES CONSULTING**

- Drinking Water Well Site Evaluation
- Drinking Water Capacity and Quality Evaluation/Optimization
- Drinking Water Well Design and Well Field Design
- Evaluation of Damaged Wells & Cost-Benefit Analysis of Repair vs. Replacement
- Development of Well Drilling Bid Specifications
- Drinking Water Withdrawal Permitting and Revisions
- Assistance with GEFA Funding Applications
- Water Well Installation Oversight
- Hydrologic/Hydrogeologic Studies/Aquifer Testing (i.e., discharge, flow, capacity, storage)
- Drinking Water Well Closure/Abandonment

*No OSHA recordables in  
Company history (since 2010)*

#### **ASSESSMENT AND INVESTIGATION**

- Due Diligence & All Appropriate Inquiry (ASTM Phase I/AAI)
- Soil, Sediment, Groundwater, Surface Water Assessments
- Soil Borings, Temporary and Permanent Monitoring Well Installation
- Groundwater Monitoring and Reporting
- Groundwater/Surface Water Modeling (Field Work & Modeling, Fate and Transport)
- Vertical and Horizontal Impact and Delineation
- Indoor Air, Soil Vapor, Outdoor Perimeter Monitoring
- Investigation/Assessment of Radium (NORM-Naturally Occurring Radioactive Material)

#### **REGULATORY COMPLIANCE AND CONSULTING**

- Expertise in HSRA, RCRA, TSCA, VRP, UIC, and Brownfield Regulatory Programs
- Design of Surface Water and Groundwater Monitoring Programs
- Surface Water Sampling
- Landfill Corrective Action Plan, Post Closure Monitoring and Care (Groundwater Sampling, Reporting, and Well Maintenance)
- Facility Compliance Inspections, Program Management Support, SPCC & SWPP Plans
- Support for Site Re-use and Redevelopment Strategies, Public Meetings, Public Perception
- Support for Development of Institutional Controls/Environmental Covenants

#### **Contacts and Locations**

Senior Project Manager  
Tommy Jordan, P.G., PMP  
470.895.0649  
Tommy.Jordan@resoluteenv.com

Principal  
Stephen K. Wilson, P.G.  
470.895.0654  
Stephen.Wilson@resoluteenv.com

Headquarters (ATL):  
Woodstock, Georgia  
Satellite Office:  
Mobile, Alabama



**ATTACHMENT C**  
**Schedule of Fees**  
**Effective for Projects starting January 1, 2023.**

<u>Position</u>	<u>Standard Rate</u>
Principal Geologist/Engineer/Scientist.....	\$216/hr
Principal D&D Consultant.....	\$200/hr
Senior II Geologist/Engineer/Scientist.....	\$180/hr
Senior I Geologist/Engineer/Scientist/Sr. PM .....	\$164/hr
Project II Geologist/Engineer/Scientist/ .....	\$139/hr.
Project I Geologist/Engineer/Scientist/PM .....	\$113/hr
Staff II Geologist/Engineer/Scientist.....	\$97/hr.
Staff I Geologist/Engineer/Scientist.....	\$92/hr
Senior Technician.....	\$87/hr
Technician.....	\$82/hr
Clerical .....	\$61/hr

**Expenses**

- Actual Costs incurred plus 15%
- Mileage & Per Diem:
- Prevailing Published United States Government Rates per City or Area (5% markup)

**Resolute owned equipment:**

- Water Level Meter: \$50/week
- SmarrTroll multi-meter: \$410/week
- Peristaltic pump: \$105/week
- Generator for air compressor: \$165/week
- Air compressor for deep bladder pump: \$60/week
- Reclaimer Pump: \$235/week
- Turbidity meter: \$80/week
- GPS: \$15/week
- Bladder Pump Controller: \$155/week
- PID: \$225/week
- Heavy Truck (2500/250 series or larger) : \$1.10/mile or \$130/day, \$555/week

# ***Resolute***

***Environmental & Water Resources Consulting***

Jeep or UTV: \$565/week

Boat: \$260/day

Equipment Trailer: \$205/week

Remediation Trailer: \$1,230/week

In line Filters: \$22.00 a filter

Survey Equipment: \$50/day

Electronic Submersible Pump: \$105/week

Drone: \$310/week

**Notes:**

Resolute may invoice at lower Positions (and rates) than those actually held by employees, depending on the level of work being performed (i.e., staff-level work may be invoiced at a Staff rate even if the work is performed by a Project-level employee)

Proposal for Hydrogeological Services  
City of Sky Valley, Georgia

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**ATTACHMENTS**

- A. Contractor Affidavit**
- B. Municipality Capabilities and Competencies**
- C. Labor Rates and Expense Schedule**

## 1.0 QUALIFICATIONS

While it is the intent of this submission to comply with the conditions of the RFP, our goal is to also demonstrate that we have developed a project team with experience specific to this RFP that will exceed the expectations of City of Sky Valley and provide continuity and expertise to related services that may be required in the future. The Contractor Affidavit for E-verification is included as **Attachment A**. Resolute's team includes:

- Project Engineer - Georgia Professional Engineer and Nationally-recognized Water Resources Engineer Subject Matter Expert
- Project Principal - Georgia Professional Geologist with a Master's degree (MS) in Hydrogeology and project team of Geologists that have successfully performed hydrogeological surveys, well site selection, and assistance in performing test well evaluations for municipalities in Georgia and Alabama.

### 1.1 Key Project Personnel

Resolute has assembled the following highly qualified and experienced key project personnel:

- **Project Engineer:** Mr. Morris Maslia, P.E. will serve as the Project Engineer with 47 years of experience in water resources. He is a Registered Engineer in Georgia. In this role, Mr. Maslia will be a subject matter resource in water resources to the team with extensive technical knowledge critical for optimum well site selection, pros/cons for well locations, water quality, and appropriate depths for each well. Specifically, his experience includes water resources and groundwater modeling of the Floridan aquifer system in Southwest Georgia and Northwest Florida (Apalachicola-Chattahoochee-Flint River Basin) and assessment of chloride contamination of groundwater supplies in the vicinity of Brunswick, Georgia. His certification and licenses include Registered Professional Engineer (GA), (#PE012689), Certified Ground Water Professional, Diplomate-National Ground Water Association, Diplomate-American Academy of Water Resources Engineers, Diplomate- American Academy of Environmental Engineers & Scientists.
- **Project Principal:** Mr. Stephen K. Wilson, P.G. will serve as the Project Principal. He is a registered Geologist in Georgia. In this role, Mr. Wilson will provide strategic guidance for all aspects of the project, participate in client meetings, and provide final internal review and approval of project documents and submittals. Mr. Wilson's experience includes leading the project team to successfully identify and conduct test well assessments for the City of Perry Georgia, the Joint Development Authority (Peach County/Warner Robins GA), and White House Water Systems, Inc in Alabama. He leverages 35 years of experience in water resources and environmental assessments and remediation.
- **Project Manager:** Mr. Tommy Jordan, P.G. PMP will serve as the Project Manager and primary contact for the City of Sky Valley. Mr. Jordan is a registered Geologist in Georgia,

Proposal for Hydrogeological Services  
City of Sky Valley, Georgia

North Carolina (inactive), and South Carolina (inactive). In this role, he will handle the day-to-day aspects of this project such as direction of Resolute staff and field personnel, client and agency interaction, and coordination of subcontractors. Mr. Jordan has 26 years of broad experience in geotechnical, environmental technology evaluation (water), and environmental assessment and remediation projects under Federal regulatory agencies (U.S. EPA, HUD) and Georgia regulatory agencies (RCRA, HSRA, and DCA).

- Resolute QA/QC Officer:** Mr. Trent Godwin, P.G. is a Senior Geologist with Resolute. He is a registered Geologist in Georgia, Alabama, and Florida. He has 22 years of experience, including hydrogeologic evaluation, selection, and evaluation of municipal water wells locations, surveys, and drinking water well permitting. His role will be to ensure the project field team meets industry quality standards during the evaluation and collection of hydrogeologic data. Mr. Godwin's specific relevant experience include leading the project team, reviewing, and conducting activities to successfully identify and conduct test well assessments for the City of Perry Georgia, Joint Development Authority (Peach County/Warner Robins GA), and Whitehouse Water Systems, Inc in Alabama.

1.2 References

Client Information	Project Description
<b>Reference 1:</b> <i>Mr. Josh Peterson, P.E.</i> <i>Kimley-Horn</i> <i>(678) 502.1865</i>	Well Site Location Evaluation for the Joint Development Authority of Peach County and the City of Warner Robins
<b>Reference 2:</b> <i>Mr. Dan Huggins</i> <i>Ardurra</i> <i>(843-670-1402</i>	City of Perry New Water Treatment Plant #3.. Hydrogeologic Study and presentation to identify 5 potential potable groundwater production well sites of client-specified water quality and volume. After final well location identified by City, follow-up scope included New Drinking Water Well Permitting, Develop Bid Specs, Drinking Water well Design, Drinking Water Well Abandonment, and Aquifer Testing.
<b>Reference 3:</b> <i>Ms. Marcia Kelly</i> <i>White House Water Systems, Inc.</i> <i>(251) 626.2511</i>	Written report of potential potable well sites identifying 3 potential locations for groundwater production wells and associated water treatment plant.



### 1.3 Relevant Project Experience

#### 1.3.1 RFP Scope of Work

This RFP identifies the two tasks and related scope of work listed below. Resolute is providing three projects that specifically identify our experience satisfying the scope of work in this RFP as well as additional hydrogeological consulting services which may be required based on the findings of the site selection. Additional Municipality Capabilities Resolute can provide beyond this scope of work is presented in **Attachment B, Municipality Capabilities and Competencies**. The scope of work and deliverables specific to this RFP include:

##### **Task 1 - Hydrogeological Survey and Well Site Selection Report**

Review of the City of Sky Valley service area map and selection of potential well sites. Develop a hydrogeological survey and well site selection report that includes identification of well locations and well head protection survey.

Deliverables:

1. Hydrogeological survey and well site selection report that includes maps showing identification of well locations.
2. Summary with pros/cons for each well location and prioritize/recommend the top well locations.
3. List recommended maximum well drilling depths of each site.

##### **Task 2 - Staking and GPS Location of Up to Five Test Wells**

Provide staking and GPS coordinates of well sites selected and controlled by City of Sky Valley for up to five (5) test wells.

#### 1.3.2 Relevant Project Descriptions

##### **New Water Treatment Plant #3 Wells Design, Permitting, and Construction Services Project, 2013-2017, City of Perry, Georgia**

Resolute Environmental & Water Resources Consulting, LLC (Resolute), under contract to Constantine Engineering (now Ardurra), performed aquifer testing, hydrogeological services, and additional municipal water system consulting services to evaluate the capabilities for the City of Perry, Georgia existing wells and to develop options for meeting or exceeding the City's permitted groundwater withdrawal capacity of 6.15 mgd. Additional services included,

- Hydrogeological Survey and Well Site Selection report that includes maps showing identification of well locations.
- Pros/cons for each well location and prioritize/recommend the top well locations
- List recommended maximum well drilling depths
- Evaluating sand pumping in Drinking Water Well 5, which was inhibiting its use as a production well,
- New Drinking Water Well site selection evaluation
- Drinking Water Capacity and Quality Evaluation/Optimization

Proposal for Hydrogeological Services  
City of Sky Valley, Georgia

- Evaluation of Damaged Wells & Cost-Benefit Analysis of Repair vs. Replacement
- Drinking Water Well Installation oversight
- New Drinking Water Well Permitting,
- Assistance with New Wellhead protection/New Well application
- Develop Well Bid Specifications
- Drinking Water Well and Well Field Design,
- Drinking Water Well Abandonment.
- Groundwater Well Increase Application
- Assistance with GEFA Funding Applications

**Well Site Evaluation, Joint Development Authority, Warner Robins Georgia, 2018-2023**

Resolute conducted a potential groundwater drinking water well site evaluation and other municipal water well systems related services for Constantine Engineering, Inc. (subsequently Ardurra) and the Joint Development Authority of Peach County and the City of Warner Robins (JDA) as part of their Master Plan. The Master Plan proposed the installation of a groundwater production well to support infrastructure and future development. Resolute reviewed readily available information regarding the geology, hydrogeology, and major aquifers underlying the parcel, as well as publicly available Environmental Protection Division (EPD) files on nearby permitted wells. Services provided to the client included:

- Hydrogeological Survey and Well Site Selection report that includes maps showing identification of well locations
- Pros/cons for Well Location
- List recommended maximum well drilling depths
- Anticipated Aquifer Yield
- Anticipated Water Quality
- Potential Water Treatment Issues
- Figure of proximity of Proposed Well to Existing Wells
- Potential for Interference or Reduced Yield from Nearby Wells
- Drinking Water Withdrawal Permitting and Modification services
- Drinking Water Withdrawal Permitting services

**Whitehouse Fork Water Systems, Whitehouse Fork, Alabama 2020**

Resolute provided hydrogeological consulting services to the White House Water System to identify three (3) potential sites for a groundwater production well and an associated water treatment in central Baldwin County, Alabama. This initial report was prepared to provide general areas of potential well sites for use in the development of engineering, treatment, and distribution costs for groundwater from these areas. Resolute provided the following services to White House Water System:

- Hydrogeological survey and well site selection report that includes maps showing identification of well locations
- Pros/cons for well locations

Proposal for Hydrogeological Services  
City of Sky Valley, Georgia

- List recommended maximum well drilling depths
- Presentation of recommendations and results to the System board
- Potential well selection location evaluation meeting strict water quality standards (pH, ion concentrations)
- Drinking Water Well Design and Construction Materials Recommendations
- Budgetary cost estimations for well installation


**2.0 PROJECT COSTS**

The project costs shall be invoiced on a time and material basis. Resolute will not exceed this project cost estimate without prior notification and approval from the client. The RFP states that proposals must state the hourly rate for field and office work and typical materials cost, the hourly rates for each classification of employee, and charges for reimbursable expenses must be included. Resolute's labor rate and expense costs are included in **Attachment C, Labor Rates and Expense Schedule**.

Task 1 includes the Hydrogeological Survey and Well Site Selection Report. Task 2 includes staking and GPS Location of up to Five Test Wells. The following table provides the hourly rate for field and office work and typical materials cost, the hourly rates for each classification of employee, and charges for reimbursable expenses per task.

Billing Classification	Hourly Rate/Material Cost	Estimated Hours/Units	Total Cost
<b>TASK 1</b>			
Sr. Principal	\$216.00	12	\$2,592
Senior I Geologist	\$164.00	24	\$3,936
Project Manager I	\$113.00	2	\$ 226
Project Geologist (office)	\$113.00	48	\$5,424
Administrative Assistant	\$61.00	4	\$244
Report Material Costs	\$45.00	1	\$45
	Task 1 Subtotal	88 Hours	\$12,467
<b>TASK 2</b>			
Project Geologist (field)	\$113.00	16	\$1,808
Material Costs (Trimble 7x, Stakes)	\$510	1	\$510
Per Diem Mileage & Lodging	Current GSA Rates	2 Day/1 night/300 miles	\$425
	Task 2 Subtotal	16 Hours	\$ 2,743
<b>Estimated Project Cost</b>			<b>\$15,228</b>

Below is the signature of the contact person and authority to bind Resolute in contract. Please let us know if you have any questions regarding this RFP or would like additional information.

  
Tommy A. Jordan, P.G., PMP  
Sr. Project Manager  
Tommy.jordan@resoluteenv.com  
470-895-0649 (Mobile)

ATTACHMENT A

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

1344777  
Federal Work Authorization User Identification Number

December 5, 2013  
Date of Authorization

Resolute Environmental & Water Resources Consulting, LLC  
Name of Contractor

Sky Valley Hydrogeological Services  
Name of Project

City of Sky Valley  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 10 05, 2023 in Woodstock (city), GA (state).

[Signature]  
Signature of Authorized Officer or Agent

Tommy Jordan Sr Project Manager  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE 5<sup>th</sup> DAY OF October, 2023.

[Signature]  
NOTARY PUBLIC  
My Commission Expires: 09-12-2027



STATE OF GEORGIA  
COUNTY OF RABUN

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO REMOVE THE POLICE DEPARTMENT AND POSITION OF CHIEF OF POLICE FROM UNDER THE AUTHORITY OF THE CITY MANAGER AND TO RE-CLASSIFY THE APPOINTED POSITION OF CHIEF OF POLICE TO WHERE HE OR SHE NOW WORKS AT THE PLEASURE OF THE MAYOR AND CITY COUNCIL**

**WHEREAS**, the welfare and safety of the residents of Sky Valley is extremely important, and;

**WHEREAS**, the Mayor and City Council understand that the police department plays a key role in public safety, and

**WHEREAS**, a need has been recognized to improve efficiencies in policing and the police department as a whole and to make it more accountable to the public they serve.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SKY VALLEY, GEORGIA** that effective immediately, the chief of police and police department are no longer under the authority of the city manager and the appointed position of chief of police works at the pleasure of the Mayor and City Council.

**SO RESOLVED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**APPROVED:**

\_\_\_\_\_  
**HOLLIE STEIL, MAYOR**

\_\_\_\_\_  
**JIM CURTIS, COUNCILOR**

\_\_\_\_\_  
**BILL OLIVER, COUNCILOR**

\_\_\_\_\_  
**TONY ALLRED, COUNCILOR**

\_\_\_\_\_  
**TIM DARRAH, COUNCILOR**

\_\_\_\_\_  
**BRUCE TURNER, COUNCILOR**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**KAREN FLEMING  
CITY CLERK**

\_\_\_\_\_  
**DOUGLAS KIDD  
CITY ATTORNEY**