

**REGULAR COUNCIL MEETING  
CITY OF SKY VALLEY, GEORGIA  
FEBRUARY 27, 2018  
TUESDAY AT 10:00 AM  
CBC (OLD LODGE), 696 SKY VALLEY WAY**

**AGENDA**

- 1. Call to Order**
- 2. Invocation/Pledge of Allegiance**
- 3. Approval of Minutes**  
January 2, 2018- Regular/Organizational  
February 20, 2018- Work Session
- 4. Adoption of Agenda**
- 5. Mayor's Remarks**
- 6. Council Remarks**
- 7. City Manager & Department Reports – Exceptions and Questions**

**PROGRESS REPORT**

- 8. Radar Sign**
- 9. Fire Department Lease**
- 10. SDS**
- 11. SPLOST**

**PUBLIC HEARING**

- 12. Public Hearing for Tree Ordinance**

**NEW BUSINESS**

- 13. Consider Tree Ordinance – Planning and Zoning Recommendation to Council**
- 14. Contract for Services for the Fire Department**
- 15. Audit Engagement Letter**
- 16. Water Storage Tank Inspection**
- 17. Franchise Fee Compliance- Sky Valley – Truvista- GMA**
- 18. Fireworks Resolution**
- 19. Legal Services**

**20. Water Bill – Joe Bradshaw- 156 Ridgeview Lane**

**OTHER BUSINESS**

**21. Public Forum and General Comments**

**22. Adjournment**

**MINUTES OF THE ORGANIZATIONAL & REGULAR COUNCIL MEETING HELD AT CITY OF SKY VALLEY, GEORGIA ON JANUARY 2, 2018 AT TUESDAY AT 10:00 AM CBC (OLD LODGE), 696 SKY VALLEY WAY**

**MEMBERS PRESENT:** Mayor MacNair, Councilors Durpo, Howard, Larsen, Piontkowski & Wheeler

**STAFF PRESENT:** City Manager Lapeyrouse, City Clerk Fast, Chief Estes & Public Works Supervisor Holbrooks

**1. Call to Order**

Mayor MacNair called the meeting to order.

**ORGANIZATIONAL MEETING**

**2. Swearing in of Newly Elected Officials-**

City Clerk Fast swore in Mayor MacNair & Council Members Howard, Piontkowski & Wheeler.

**3. Nomination and Selection of 2018 Council President-**

Councilor Piontkowski made a nomination to select Councilor Durpo. Councilor Howard seconded the nomination. No other nominations. The nomination was unanimously approved.

**4. Set 2018 Regular Meeting Dates**

Councilor Durpo made motion to set the regular meeting date for the fourth Tuesday of each month at 10 AM. Councilor Larsen seconded the motion and passed unanimously.

**REGULAR MEETING**

**5. Invocation/Pledge of Allegiance**

Bob Bierman gave the Invocation and Mayor MacNair led the Pledge of Allegiance.

**6. Approval of Minutes**

October 17, 2017- Council Work Session -2018 Budget

October 24, 2017- Public Hearing- 2018 Budget

November 14, 2017- Regular Council Meeting

Councilor Larsen made a motion to approve all minutes. Councilor Wheeler seconded the motion and passed unanimously.

**7. Adoption of Agenda**

Councilor Howard made a motion to approve adoption of agenda. Councilor Durpo seconded the motion and passed unanimously.

**8. Mayor's Remarks**

Mayor MacNair will not vote on any issue only vote in case of a tie.

**9. Council Remarks**

Howard-Wants to have non-voting workshop one week prior to Council Meeting to include public input and also requested Old Business items to remain on the agenda until complete/ City Manager advised we can create a section on the agenda to report on items that do not require Council action

Wheeler- Tree Ordinance will be on the February agenda

Durpo- Thanks for coming- lots happening for the future

Larsen- Thanks for showing up & she will keep the guys in line

Piontkowski- Transparency, Listen & Compromise/important for all tax payers to be involved

## **10. City Manager & Department Reports – Exceptions and Questions**

City Manager Lapeyrouse welcomed all the new members.  
Reports will be sent at a later date due to the early meeting date.

## **NEW BUSINESS**

### **11. Selection of Signatories for City Bank Accounts**

Councilor Wheeler made a motion for Mayor MacNair, Councilors Howard & Piontkowski to be added to the city bank account. Councilor Durpo seconded the motion and passed unanimously.

### **12. Nomination & Selection of Three Planning & Zoning Commission Members**

Councilor Piontkowski nominated Richard Boyle, James Martindale & Laurie Okun to serve on the Planning & Zoning Commission. Councilor Wheeler seconded the nominations. The nominations were unanimously approved.

### **13. Appointment of Two Representatives from City for 3-Way/2-Way Marketing Funds**

Councilor Wheeler made a motion to appoint Chip Durpo & Neil Howard. Councilor Piontkowski seconded and unanimously approved. City Manager Lapeyrouse explained how the marketing expenses are approved.

### **14. Appointment of City Council Liaison(s) to Various City Departments**

Mayor MacNair stated the following Council Members will serve as liaisons for departments - Councilor Piontkowski/ Police Department- Councilor Wheeler/ Public Works- Councilor Howard/Finance- Councilor Durpo/Comprehensive Planning- Councilor Larsen/POA, Timeshare, Garden Club.

Councilor Larsen stated she was not aware of the changes. She had only been told about the changes from Councilor Durpo a few days before. She stated she felt left out.

### **15. Budget Amendment for 2017**

Councilor Wheeler made a motion to approve Budget Amendment for 2017. Councilor Howard seconded the motion. Councilors Wheeler, Howard, Larsen & Piontkowski voted yes. Councilor Durpo voted no. The motion passed with four yes votes & one no vote.

### **16. Set Qualifying Fees for 2018 General Election**

Councilor Howard made a motion to set qualifying at \$15. Councilor Wheeler seconded the motion and passed unanimously.

## **OTHER BUSINESS**

### **17. Public Forum and General Comments**

Steve Mason- Reviewed Financial Statement & was nice to know we are under budget

Rudy Masi- Congratulations to this year's Mayor & Council

Thanks to Linda, Ella, Chief Estes & James for a great job in 2017

Kudzu eradication – call in or write in if you are interested in the assisting with 2018 Eradication in April & May- Dates will be sent out by city.

Following up on Myrna Warner's request about dredging the pond- item will placed on first workshop agenda.

Bob Larsen- An aerial photo from early 70's would be beneficial to compare the pond.

Debbie McAfee- Inquired how the City Manager would be involved with liaisons – City Manager is still City Manager per Mayor MacNair.

Councilor Durpo stated he had talked with a GMA attorney and questioned how four members create a quorum instead of three.

Tommy Culkin with the Clayton Tribune responded three out the five, unless the Mayor is present. City Manager Lapeyrouse stated, our Mayor does count, our quorum would be four.

Susie Piontkowski- Old Business- Trees at the Scaly Mountain/Sky Valley Fire Department – City Manager Lapeyrouse responded that the work had already been done.

Ray Becker- Asked about the interest of pursuing a sewer system for Sky Valley. Mayor MacNair said there needed to be more discussion but asked that he continue representing Sky Valley on the Board. City Manager asked if they wanted to have the EMI presentation at the February workshop. Mayor MacNair requested the presentation to be made at the February workshop & regular council meeting.

Barbara Kobacker – Sewer costs a lot of money, December thru February are not productive due to the number of part time people that are not here.

Maureen Platt- Thank you to the City Employees – Police & Utility Departments

Helen Kleiber – Congratulations to newly elected officials. We need to maintain a good working relationship with Harrison Merrill since he owns over 500 acres.

Mayor MacNair advised he, Councilors Durpo, Piontkowski, Howard and Wheeler have visited with Harrison Merrill about the future development of Sky Valley. Mr. Merrill offered assistance with his companies and other affiliates when needed at a reasonable cost. Mayor MacNair also stated Sky Valley has nothing to offer and to increase property values we need to pursue hotel/convention center. The flat area near the post office would be great for an assisted living facility.

Councilor Larsen requested to be included in the discussions with Merrill in the future.

Councilor Durpo – stated he has meet with Harrison Merrill multi times and reviewed different designs.

Rudy Masi asked that there be workshops not to put money on property that is not ours.

Councilor Howard stated the non-voting workshops are to keep the citizens aware & in the sunshine that we are a responsible council.

Councilor Durpo stated that everything we have discussed there are No Tax Payer Dollars will be used.

Helen Kleiber- Elephant in the room, you cannot build a convention center/hotel or assisted living facility until we have a sewer system which would require tax money and grants, which is a catch twenty-two, you build it they will come. The future is bright but it will require tax money.

### **18. Adjournment**

Councilor Durpo made a motion to adjourn. Councilor Wheeler seconded the motion and was unanimously passed.

There being no further business to come before Mayor and Council, the meeting was adjourned at 11:04 a.m.

Respectfully submitted,

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Robert MacNair, Mayor

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Ella Fast, City Clerk

**MINUTES OF THE WORK SESSION HELD AT CITY OF SKY VALLEY, GEORGIA ON FEBRUARY 20, 2018 AT TUESDAY AT 9:00 AM CBC (OLD LODGE), 696 SKY VALLEY WAY**

**MEMBERS PRESENT:** Mayor MacNair, Councilors Durpo, Howard, Larsen, Piontkowski & Wheeler

**STAFF PRESENT:** City Manager Lapeyrouse and City Clerk Fast

**1. CALL TO ORDER**

Mayor MacNair called the meeting to order.

**2. ADOPTION OF AGENDA**

Councilor Howard made a motion to adopt the agenda. Councilor Durpo seconded the motion and passed unanimously.

**NEW BUSINESS**

**3. SEWER FEASIBILITY STUDY PRESENTATION EMI**

Item was not considered.

**4. LAKE, DAM & SEDIMENT REMOVAL**

Item was not considered.

**5. COVERED BRIDGE PROPERTY STATUS**

Item was not considered.

**6. FIREWORKS RESOLUTION**

7. Item was not considered.

**8. AUDIT ENGAGEMENT LETTER**

Item was discussed and will be on the February 27 Council Agenda.

**9. SNOW AND ICE CONTROL PLAN**

Item was discussed and will be placed on the Sky Valley, Georgia website.

**10. CODE OF ETHICS**

Item was not considered.

**11. WATER STORAGE TANK INSPECTION**

Item was discussed and will be on the February 27 Council Agenda.

**12. VIDEO RETENTION SCHEDULE- YOU TUBE VS. IN OFFICE**

Item was discussed and request was made to get pricing from Truvista.

**13. UTILITY EASEMENT BETWEEN SADDLEBACK AND TAHOE**

Item was not considered.

**14. TWO WAYS VS. ONE WAY TRAFFIC ON SADDLEBACK BETWEEN FIREHOUSE AND PARK LANE**

Item was not considered.

**15. AMEND/REPEAL RULES OF PROCEDURES ORDINANCE 13-03**

Item was discussed and will be tabled until we have an attorney.

**16. CITY EMAIL**

Item was not considered.

**17. CONTRACT FOR SERVICES FOR THE FIRE DEPARTMENT**

Item was discussed and will be place on the February 27, Council Agenda.

**18. SERVICE DELIVERY UPDATE**

Councilor Durpo provided a brief update of the Service Delivery Strategy.

Jordon Green, Mayor- City of Clayton, Cissy Henry, City Manager- City of Clayton and Debbie Chisholm, Councilmember-City of Clayton were in attendance.

Raymond Dickie, SDS Consultant provided an update where the Cities within Rabun county could be impacted with updates to SDS.

Questions were asked by several in the audience.

**19. TREE ORDINANCE**

Item was discussed. A Public Hearing will be held on February 27<sup>th</sup> and will be considered Planning and Zoning Recommendation to Council.

**OTHER BUSINESS**

**20. ADJOURNMENT**

Councilor Wheeler made a motion to adjourn. Councilor Piontkowski seconded the motion and passed unanimously.

There being no further business to come before Mayor and Council, the meeting was adjourned at 11:27 a.m.

Respectfully submitted,

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Robert MacNair, Mayor

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Ella Fast, City Clerk

## Departmental Report by the City Manager

February 2018



### *Announcements -*

City Hall will be closed in observance of Presidents Day on Monday, February 19th. Garbage pick-up will be on the Tuesday after an observed Monday holiday. Thursday recycle pick-up will not be affected. If you need to dispose of garbage at any other time, the compactor is available on Knob Drive behind the postal facility to use at your convenience.

There will be a public work session of the City Council on Tuesday, February 20<sup>th</sup> at 10 AM in the Lodge. The next scheduled regular meeting of the City Council will be Tuesday, February 27<sup>th</sup> at 10 AM in the Lodge. All meetings are being video recorded and can be accessed from our website or by subscribing to our YouTube channel.

Tax bills have been mailed and were due by December 20, 2017. Interest will begin accruing on Friday, December 29, 2017. If you have not paid your bill, please contact Alyssa Mullins at City Hall for a duplicate billing. Remember Sky Valley and Rabun County bill separately. Make sure you have paid both. Fi Fa's are scheduled to be filed February 26<sup>th</sup>.

If you are not currently claiming the homestead exemption in the city and the county separately, you must file in person between January 2 and April 1. Qualification requires that you must own and occupy the property as of January 1 as your primary domicile and legal residence for all purposes. Exemptions are not automatically granted. Special exemptions are available if you are 100% military service connected disabled or their un-remarried spouse, or the un-remarried spouse of a peace officer or firefighter killed in the line of duty. Once approved, the exemption remains in effect as long as you own and reside in your home subject to periodic audits to verify continuing eligibility.

### *Website - [www.skyvalleyga.com](http://www.skyvalleyga.com)*

Our website is full of a variety of information for visitors and citizens. We have a visitor's guide with information on the area, and we also have the business side including meeting minutes ordinances, forms, permitting requirements, event information, contact information, etc.. Last year we had over 34,000 unique visitors to the website. In January, we had 2,400 unique visitors to the website.

### *E-Mail and Crisis Communication*

The City's e-mail distribution list is used frequently to keep everyone informed during inclement weather and for current events. This is our best way of staying connected with the residents. We currently have 476 e-mails for City News and another 1,072 for Event and Tourism Information. We also utilize a phone system for relaying urgent information. If you are not on these lists, please contact City Hall or sign up through the City's website home page.

### *Facebook* – [www.facebook.com/skyvalleyga](http://www.facebook.com/skyvalleyga)

The City's Facebook page has a total of 2,039 followers with 32 new followers added during the month of January. If you have not "liked" us on Facebook yet, please do and suggest our page to all of your Facebook friends. We share information, links and many pictures on Facebook. We would love to have you share your favorite Sky Valley experiences and pictures on our page.

### *Visitor Center*

Last year we had the opportunity to welcome 1,798 visitors to the City of Sky Valley through our operations at the visitor center. This year, we have greeted 56 people so far. Our longest distance travelers last month came from Puerto Rico, Indiana, California and Texas.

### *Public Works* -

The City is working on a new Snow and Ice Control Plan that will be discussed with the public at the next council work session. City employees are prepared to work long hours as necessary throughout the winter season to keep the 26 miles of paved City streets as safe as possible following a storm event. Crews begin plowing when there is 1 – 2" of snow accumulation. We have two snow plows, one chat spreader and one liquid salt brine sprayer that we use depending on the conditions. Main thoroughfares are concentrated on first followed by the remaining secondary roads. Please avoid parking on roadways or abandoning your vehicle on City roadways when road conditions make roads impassable. In order to ensure that the Sky Valley Police and city road crews are able to keep the roads open during inclement weather, any vehicle that is impeding snow removal efforts or is leading to the endangering of public safety will be removed by an approved wrecker service at the owner's expense. If you are forced to abandon your vehicle, you must leave it where it does not obstruct the roadway.

### *Police* –

The radar speed detection warning sign has been received and Chief Estes is arranging for installation.

The Police Chief would like to remind everyone that the non-emergency number for the police department should not be used in the case of an emergency. Please call 911 so that all responding agencies can get the necessary information through the dispatch center without delay.

The police responded to 2 emergency 911 calls, responded to 3 suspicious activity calls, assisted 9 residents, escorted 1 visitor, conducted 735 residence checks, 303 business checks, 3 welfare checks and conducted 8 traffic stops among the total calls and requests for service. They also logged 3,392 miles patrolling the city.

### *Sewer*

The feasibility study for the sewer project has been completed and will be presented to Council and the public at the February work session. This is a study prepared by Engineering Management Inc. and funded jointly by the City and Rabun County.

### *Water*

Don't forget that we now offer automated bank draft for water/garbage billings. Please contact Alyssa Mullins at City Hall to sign up for this service. Remember, your account will automatically be drafted for the total amount due each month. You will still receive a paper bill so that you can continue to audit the water usage and billing amount each month.

City Ordinance requires that all residences vacated during winter months shall be winterized to protect the plumbing from freezing. Under no circumstances may a water tap be left open to prevent freezing while you are away. This practice is prohibited and a violation of water use conservation by GA EPD. Any vacated residence detected using water by the City will be assumed to have faulty plumbing internally. Upon this assumption the City will turn off the water to prevent additional damage to the property and attempt to contact the property owner. With the cold weather, several homeowners have experienced broken water lines in their yards and damages to their homes. We cannot emphasize enough that you should have your homeowner valve adjacent to the meter shut off when you are going to be away. If you are unable to turn off/on the valve by yourself, the City offers this service for \$10.00.

### *Solid Waste*

On days of inclement weather, the City may be unable to run the garbage route. Automated phone calls and the e-mail system will be utilized to keep you informed of these circumstances.

Please note, if your underground cans are in disrepair, you will need to discontinue their use or replace them. We have a constant problem with untied bags and loose trash in the underground cans. If you are using an underground can, you should have a removable liner such as the one pictured here. If you do not have the liner that our garbage collectors can lift out of your underground can, you will need to discontinue use until replaced. This is for the safety of our garbage collectors.

Don't forget that garbage should not be placed out for pick-up any earlier than the morning of the service. Animals scatter garbage even when put in the underground cans. Our garbage collectors are not responsible for picking up any garbage that is not properly bagged once they arrive. The compactor at the tractor barn on Knob Drive can be utilized when you need to take your garbage somewhere prior to a garbage collection day. This is especially

important when your garbage contains food items. NO garbage other than regular bagged household garbage should be put out by the road or in any dumpster or compactor.

Any contractors or residents found dumping lumber, carpeting, paint, furniture, appliances, or any other non-bagged household garbage in the dumpsters or compactor will be cited and fined up to \$1,000. Construction debris and other such items should be hauled to the transfer station on Boggs Mountain Road in Tiger.



**Reduce... Reuse... Recycle...**

Reduce the amount and toxicity of trash you throw away

Reuse containers and products

Recycle as much as possible and buy products with recycled content

100 GENERAL FUND

Account	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
310000	TAXES	950,262.08	950,262.08	1,088,160.00	-137,897.92	87	
320000	LICENSES & PERMITS	885.00	885.00	14,700.00	-13,815.00	6	
330000	INTERGOVERNMENTAL REVENUE			33,500.00	-33,500.00		
340000	CHARGES FOR SRVTCRS	26.12	26.12	5,640.00	-5,613.88		
350000	FINES & FORFEITS			8,000.00	-8,000.00		
360000	INVESTMENT INCOME	141.93	141.93	1,500.00	-1,358.07	9	
370000	CONTRIBUTIONS/DONATIONS	7,551.25	7,551.25	25,000.00	-17,448.75	30	
380000	MISCELLANEOUS REVENUE	1,120.00	1,120.00	13,000.00	-11,880.00	9	
	<b>Total Revenue</b>	<b>959,986.38</b>	<b>959,986.38</b>	<b>1,189,500.00</b>	<b>-229,513.62</b>	<b>81</b>	
Expenses							
411000	LEGISLATIVE	12.80	12.80	10,800.00	10,787.20		
413000	EXECUTIVE			3,100.00	3,100.00		
414000	ELECTIONS	224.00	224.00	4,790.00	4,566.00	5	
415000	GENERAL ADMNTSTRATTON	20,036.31	20,036.31	227,730.00	207,693.69	9	
415650	GENERAL GOVERNMENT BUILDINGS AND GROUNDS	1,410.14	1,410.14	52,300.00	50,889.86	3	
420000	JUDICIAL	431.33	431.33	4,935.00	4,503.67	9	
432000	POLICE	26,828.18	26,828.18	288,635.00	261,806.82	9	
435000	PTRF.			58,731.00	58,731.00		
442000	ROADS	19,002.46	19,002.46	414,450.00	395,447.54	5	
461000	SPECIAL ACTIVITIES/EVENTS	1,940.00	1,940.00	30,000.00	28,060.00	6	
462000	PARKS			5,750.00	5,750.00		
470000	HOUSING & DEVELOPMENT	1,588.26	1,588.26	23,795.00	22,206.74	7	
475000	ECONOMIC DEVELOPMENT	4,004.58	4,004.58	53,135.00	49,130.42	8	
490000	OTHER FINANCING USES			17,849.00	17,849.00		
	<b>Total Expenses</b>	<b>75,478.06</b>	<b>75,478.06</b>	<b>1,196,000.00</b>	<b>1,120,521.94</b>	<b>6</b>	
	Net Income from Operations	884,508.32	884,508.32				
Other Revenue							
390000	OTHER FINANCING SOURCES			6,500.00	-6,500.00		
	<b>Total Other Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>6,500.00</b>	<b>-6,500.00</b>		
	Net Income	884,508.32	884,508.32				

275 HOTEL/MOTEL TAX

Account	Description	Current Year			
		Current Month	Current YTD	Budget	Variance %
Revenue					
310000 TAXES		1,584.99	1,584.99	10,000.00	-8,415.01 16
360000 INVESTMENT INCOME		1.63	1.63		1.63
<b>Total Revenue</b>		<b>1,586.62</b>	<b>1,586.62</b>	<b>10,000.00</b>	<b>-8,413.38 16</b>
Expenses					
490000 OTHER FINANCING USES				10,000.00	10,000.00
<b>Total Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
Net Income from Operations		1,586.62	1,586.62		
Net Income		1,586.62	1,586.62		

505 WATER FUND

Account	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
340000	CHARGES FOR SERVICES	33,645.66	33,645.66	391,000.00	-357,354.34	9	
360000	INVESTMENT INCOME	89.13	89.13	1,000.00	-910.87	9	
	<b>Total Revenue</b>	<b>33,734.79</b>	<b>33,734.79</b>	<b>392,000.00</b>	<b>-358,265.21</b>	<b>9</b>	
Expenses							
444000	WATER	12,852.00	12,852.00	392,000.00	379,148.00	3	
	<b>Total Expenses</b>	<b>12,852.00</b>	<b>12,852.00</b>	<b>392,000.00</b>	<b>379,148.00</b>	<b>3</b>	
	Net Income from Operations	20,882.79	20,882.79				
	Net Income	20,882.79	20,882.79				

545 SOLID WASTE & RECYCLING

Account	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
340000	CHARGES FOR SERVICES	16,099.16	16,099.16	193,350.00	-177,250.84	8	
	<b>Total Revenue</b>	<b>16,099.16</b>	<b>16,099.16</b>	<b>193,350.00</b>	<b>-177,250.84</b>	<b>8</b>	
Expenses							
445000	SOLID WASTE & RECYCLING	12,074.91	12,074.91	193,350.00	181,275.09	6	
	<b>Total Expenses</b>	<b>12,074.91</b>	<b>12,074.91</b>	<b>193,350.00</b>	<b>181,275.09</b>	<b>6</b>	
	Net Income from Operations	4,024.25	4,024.25				
	Net Income	4,024.25	4,024.25				

**POLICE DEPARTMENT ACTIVITY LOG**

INCIDENT	2018	2017												2016		2015		2014
	YTD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Incomplete	Total	Incomplete	Total
Fire	0													12	6	4	10	
Medical Emergency	1													49	52	21	35	
Vehicle Accident	0													14	19	13	7	
Family Violence	0													4	0	2	1	
Fight/Assault	0													0	2	0	1	
Death/Suicide	0													4	2	0	3	
Missing Person	0													10	6	2	6	
Burglary/Break-In	0													1	7	1	1	
Theft	0													1	6	3	4	
Suspicious Activity	3													10	8	14	26	
Suspicious Person	3													18	7	3	4	
Suspicious Vehicle	0													24	10	5	24	
Alarm	1													20	23	0	12	
Investigation	0													69	162	0	3	
DUI/Public Drunk	0													1	0	0	0	
Drug Related	0													0	0	0	0	
Juvenile	0													0	4	0	0	
Traffic Control	0													45	41	20	14	
Traffic Stop	8													131	189	31	19	
Mutual Aid	0													44	45	9	38	
Animal	0													136	117	30	29	
Lost & Found	0													3	18	0	6	
Complaint	0													6	3	13	16	
City Ord. Violation	0													10	8	1	2	
Resident Assist	9													254	312	16	18	
Residence Check	735													5279	1299	36	0	
Business Check	303													2577	820	0	0	
Welfare Check	3													178	90	9	11	
Visitor Escort	1													66	190	22	34	
Vehicle Assist	1													39	80	36	70	
Arrests	0													4	8	1	5	
Warnings	8													109	121	4	3	
Citations	0													14	93	3	9	
Total Calls	1076	0	0	0	0	0	0	0	0	0	0	0	0	9132	3748	140	561	
911 Calls	2													93	69	0	90	
Mileage	3392													42261	34929	18152	37039	

**Totals Report For 2014 Taxes  
January 2018  
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2014 Ad Valorem Tax	953,344.25	948,356.10	4,890.29-	97.86
Interest	1794.88	1767.17	0	27.71
Penalty	1387.45	1377.66	0	9.79
Costs	940.00	918.00	0	22.00
<b>Totals</b>	<b>957,466.58</b>	<b>952,418.93</b>	<b>4890.29-</b>	<b>157.36</b>

**Collected: 99.98 %**

**Totals Report For 2015 Taxes  
January 2018  
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2015 Ad Valorem Tax	945099.76	944,848.33	467.14+	718.57
Interest	2241.95	2105.02	0	136.93
Penalty	1627.68	1555.83	0	71.85
Costs	4036.00	3640.00	0	396.00
<b>Totals</b>	<b>953,005.39</b>	<b>952,149.18</b>	<b>467.14+</b>	<b>1323.35</b>

**Collected: 99.92%**

**Totals Report For 2016 Taxes  
January 2018  
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2016 Ad Valorem Tax	943,040.34	939,934.63	(-2,626.45)	479.26
Interest	1079.36	1022.92		56.44
Penalty	414.93	397.07		17.86
Costs	7150.31	6071.38		1078.93
<b>Totals</b>	<b>951,684.94</b>	<b>947,426.00</b>	<b>(-2,626.45)</b>	<b>1632.49</b>

**Collected: 99.94%**

**Totals Report For 2017 Taxes  
January 2018  
Tax Commissioner**

	Billed	Collected	Adjustments	Outstanding
2017 Ad Valorem Tax	942,962.54	892,082.49	+845.30	51,725.35
Interest	731.68	116.23	0.00	615.45
Penalty				
Costs	97.00	4.00		93.00
<b>Totals</b>	<b>943,791.22</b>	<b>892,202.72</b>	<b>+845.30</b>	<b>52433.80</b>

**Collected 95%**

<b>Housing &amp; Development Departmental Data Report</b>	<b>For month ending January 31, 2018</b>		
	January 2018	YTD	2017 YTD
New Residential & Commercial permits issued	0	0	1
All other addition, remodel and repair permits	3	3	4
Certificates of Occupancy issued	0	0	0
Total New Construction not yet finalized	0		0
Total Other Construction not yet finalized	9		0
Notices to Comply issued	0	0	0
Stop Work Orders issued	0	0	0
Tree Cutting permits issued	4	4	4
Code & Ordinance Violations cited	0	0	0
<b>Fees Collected</b>			
	<b>January 2018</b>	<b>YTD</b>	<b>2017 YTD</b>
New Residential or Commercial Permits	\$0.00	\$0.00	\$0.00
Other Addition, Remodel, Repair Permits	\$300.00	\$300.00	\$225.00
Tree Cutting Permits	\$0.00	\$0.00	\$120.00
Land Disturbing Permits	\$0.00	\$0.00	\$0.00
Fines Collected for Ordinance Violations	\$0.00	\$0.00	\$0.00

January 26, 2018

The Clayton Tribune  
PO Box 425  
Clayton, GA 30525

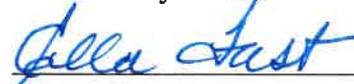
Please place the following notice in the legal section of your paper, February 1, 2018

**NOTICE OF PUBLIC HEARING  
PURSUANT TO O.C.G.A. 36-66-4(a)**

The City of Sky Valley will conduct a public hearing to receive comment on a proposed ordinance to establish standards for the protection of trees and native plants within the City of Sky Valley. The public hearing for the consideration of this ordinance will be held at a meeting of the Sky Valley City Council on the 27<sup>th</sup> day of February, 2018, at 10:00 A.M., at the CBC Lodge, 696 Sky Valley Way, Sky Valley, Georgia. At the hearing, any interested parties may present data, make statements or offer viewpoints or arguments either orally or in writing. Statements shall be concise to afford all an opportunity to be heard. Draft copies of the proposed ordinance are available at the office of the Clerk of the City of Sky Valley.

This 26<sup>th</sup> day of January, 2018.

For the Mayor and Council of the City of Sky Valley by:

  
\_\_\_\_\_  
Ella Fast  
City Clerk

## ORDINANCE HIGHLIGHTS TREES AND NATIVE PLANTS



### Permits Not Required

1. Maintenance Pruning/Trimming (not including the reduction in total height of the tree)
2. Crown Thinning (cutting windows within the tree canopy without a reduction of the total height)

### Permits Required without Mitigation (Replanting)

1. Crown Reduction also known as drop-crotch pruning (replaces “topping”)
2. Removal of Dead/Hazardous/Diseased Trees (no fee required)
3. Thinning of Tree Density (up to half of a stand density around a controlling point)
4. Thinning or Removal of Native Shrubbery including Rhododendron, Mountain Laurel and Azalea that measures five (5) or more feet in height when at least one native shrub will remain within a 10' x 10' area being thinned or the native shrubbery is within the suggested Firewise defensible space of 30-feet from a structure.

### Permits Required with Mitigation at 25% of Total Inches Removed

1. Healthy Tree Removal 8” or more in diameter at 4.5 feet above ground that does not qualify for Thinning of Tree Density
2. Specimen Trees including hardwood or softwood trees with a DBH of 24” or more and flowering trees, including Dogwood, Redbud and Sourwood with DBH of 10” or more.

### Permits Required with Mitigation at 25% of Total Quantity Removed

1. Native Shrubbery including native Rhododendron, Mountain Laurel and Azalea that measures five (5) or more feet in height that does not qualify for thinning and is not within the Firewise defensible space of 30-feet from a structure.

### Permitting Procedure

1. Any landowner in the City of Sky Valley wanting to reduce the crown or height of a tree, cut a tree 8” or more DBH, thin a stand of trees, remove a dead, diseased or hazardous tree or remove protected Native Plants/Shrubbery or Specimen Trees must first complete an application for a tree cutting permit on forms designated by the City of Sky Valley and file said application with the office of the City Clerk.
2. The application process shall include the following:
  - a. City’s application form
  - b. Mitigation Plan (if required)
  - c. Tree Removal Contact name, phone and insurance information.
  - d. Application fee (if required)
  - e. Identification by applicant of trees or shrubs to be removed with a sketch and by physically marking each with a colored ribbon

- f. Cutting or removing trees on another person's land will require a signed written permission from that landowner to be sent to City Hall before a permit will be issued
- g. The owner/applicant and the contractor, if any, must acknowledge the requirements of the Ordinance.
- h. The City Code Enforcement Officer shall within ten (10) working days of the filing of the application visit the property, confirm that the application is complete and make a written recommendation to the city manager that a permit be issued, modified or denied.
- i. The City Manager shall within five (5) business days of receipt of the recommendation of the City Code Enforcement Officer approve, disapprove, or approve in part the recommendation.

### Final Inspection

1. The Owner or Licensed Contractor doing the work is responsible for making sure that all tree cuttings are removed within 14 days of cutting and for calling the City Code Enforcement Officer for a final inspection within said 14-day period to avoid penalties.
2. Tree cuttings authorized under this permit are not eligible to be left out for the City's chipping service. Tree cuttings that a homeowner desires to keep as firewood may be approved at the reasonable discretion of the Code Enforcement Officer if such cuttings are of a typical fire log size and stacked near the home in such a manner as to be practically used for such a purpose.

### Appeals

1. Any applicant dissatisfied with the recommendation of the Code Enforcement Officer or the decision of the City Manager may appeal such recommendation or decision to the City Council of the City of Sky Valley provided such appeal shall be in writing and filed with the City Clerk within 10 business days of receipt of the decision of the City Manager.

\* This is a brief summary of the regulations regarding trees and native shrubbery within the City of Sky Valley. Please refer to the Ordinance for complete descriptions, definitions, and requirements.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO REPEAL SKY VALLEY ORDINANCES 12-01 and 14-06  
AND TO ESTABLISH A NEW ORDINANCE  
FOR THE PROTECTION OF TREES AND NATIVE PLANTS  
WITHIN THE CITY LIMITS OF SKY VALLEY**

WHEREAS, trees provide important environmental and aesthetic benefits to the people and guests of the City of Sky Valley which extend beyond the boundaries of the property on which they grow; and

WHEREAS, trees impact real estate values throughout the community;

WHEREAS, trees provide important health benefits to the citizens and guests of the City of Sky Valley which extend beyond the boundaries of the property on which they grow;

WHEREAS, large trees are a resource which cannot reasonably be fully replaced if injured, damaged, or removed;

WHEREAS, the City of Sky Valley believes that trees are essential to maintaining the quality of life that we enjoy in our community and in creating a valuable natural legacy for future generations;

WHEREAS, the City of Sky Valley recognizes the most important role of government is the protection of its citizens' safety and welfare, and that trees and other vegetation may present both fall danger and fire danger if not managed and properly controlled;

WHEREAS, the City Council has determined that the impact of any tree to the road right-of-way and neighboring properties should be considered when considering the issuance of tree removal permits;

WHEREAS, the City of Sky Valley recognizes that from time to time property owners want or need to remove trees;

WHEREAS, the City of Sky Valley understands and appreciates that the attainment and preservation of dramatic mountain views is a major consideration for many property owners, and that fact will be given due consideration in the permitting process; and

WHEREAS, the City of Sky Valley finds that because of environmental and aesthetic concerns it is in the public interest of the citizens of Sky Valley to protect trees by imposing certain restrictions on pruning and the removal of trees.

NOW THEREFORE, The Council of the City of Sky Valley hereby ordains:

## Section 1. Intent.

This tree ordinance shall apply to property or portions thereof located within the corporate limits of Sky Valley, Georgia. The Mayor and Council find, based upon information presented through public input and during public hearings that (1) the protection and preservation of trees; (2) the planting of new trees and other landscape material; and (3) buffers between dissimilar uses serve a legitimate and valuable purpose and provide for the public health and general welfare of the citizens of Sky Valley, Georgia.

## Section 2. Purpose.

Trees are important for shading and cooling, reducing noise and wind, for preventing soil erosion, protecting water quality, producing oxygen, dust filtration, fostering air quality through carbon dioxide absorption, protecting wildlife habitat, and contributing to the aesthetic and economic value of real property.

Consistent with the above, the purpose of the tree ordinance is to preserve and enhance Sky Valley's natural environment. This purpose will be accomplished through the preservation, protection and planting of trees and other landscape material.

## Section 3.

The City of Sky Valley in enacting this ordinance recognizes that there is presently no property in Sky Valley used for timber harvesting, commercial agriculture purposes, plant or tree nurseries, orchards, trees in active commercial operation, botanical gardens, or other commercial purposes. The City further recognizes that the zoning ordinance of the City of Sky Valley provides for commercial and retail operations in the Commercial and Municipal district. The zoning ordinance of the City of Sky Valley provides for permitted and conditional uses and provides a procedure for a use not listed or itemized to be permitted. In the event a conditional use is allowed or permitted for the purposes enumerated herein, the City of Sky Valley will determine the application of this tree ordinance under the intended purpose and may conditionally modify the application of this tree ordinance consistent with the intent of this tree ordinance to accommodate any such commercial use.

## Section 4. Definitions.

The following definitions are applicable to this ordinance:

- (1) Clear-cutting - Removal of all merchantable trees and vegetation from a selected area.
- (2) Crown – The crown is made up of the leaves and branches at the top of a tree.
- (3) Crown Reduction – The reduction in height of the Crown.
- (4) Crown Thinning - The selective removal of branches to reduce Crown density. This promotes better form and health by increasing light penetration and air movement. Strong emphasis is on removing weak

branches. Crown Thinning does not alter the overall size or shape of the tree.

- (5) Diameter at Breast Height (DBH) – The circumference of a tree measure around the tree at 4.5 feet above the ground divided by 3.14.
- (6) Drop Crotch Pruning – Shortening branches or the trunk by pruning back to a lateral branch (crotch).
- (7) Footprint – Includes the area covered by any approved building and permitted dwelling or commercial business plus 20 feet from the edges of the approved structure and 15 feet from the driveway and parking area. The footprint will further include the septic tank location and leach field.
- (8) Hardwood Tree - Trees with broad, flat leaves as opposed to coniferous or needled trees. Wood hardness varies among the hardwood species. Common hardwood in the region include oak, elm, maple, hickory, birch, beech, locust, poplar and cherry.
- (9) Hazardous Tree – A tree that is at risk for failure because it is dead or structurally defective, in a location where that failure could result in personal injury or property damage.
- (10) Maintenance Pruning – Regular selective pruning is a way to keep woody plants healthy and productive. One aim of maintenance pruning is to protect your woody plants from pests and disease, which can gain entry into a plant through dead wood, broken branches, and wounds caused by branches that are rubbing together. By thoughtfully cutting back tips, branches, limbs, and stems, you can also encourage youthful growth that produces abundant flowers and fruits as well as prevent the spread of pests and disease. Maintenance Pruning does not include Crown Reduction for trees.
- (11) Mitigation – The planting of new trees and/or shrubs on a parcel to replace those removed.
- (12) Mountain Protection District - The Mountain Protection District - Comprised of all land area within the jurisdiction of Sky Valley, Georgia, that is 2,200 feet or more above mean sea level that has a percentage slope of 25 percent or greater for at least 500-feet horizontally.
- (13) Native Plants and Shrubbery – Plants and Shrubbery that measure five (5) or more feet in height that are naturally occurring in the region. For purposes of this ordinance, this only includes native Rhododendron, Mountain Laurel and Azalea.
- (14) Permit – The official document issued by the City authorizing work to be completed which is subject to this ordinance.
- (15) Replacement Trees/Shrubs – Approved trees and shrubs may be used for mitigation. Replacement Trees may be no less than 1-inch in caliper. 15-gallon nursery grown trees shall be considered equivalent to 1-inch for mitigation purposes. Replacement Shrubs may be no less than 3 gallons each in size. One 3-gallon nursery grown shrub shall be equivalent to 1/2-inch for mitigation purposes.

- (16) Site Plan – A simple drawing of a property as seen from above including owner’s name, site address, property boundary lines, structures, driveway, and location, DBH and species (if known) of each tree requested for removal.
- (17) Specimen Tree – Hardwood or softwood tree with a DBH of 24” or more and flowering trees, including but not limited to, Dogwood, Redbud and Sourwood with DBH of 10” or more.
- (18) Softwood - Softwood or Coniferous trees are usually evergreen, bear cones, and have needles or scale-like leaves. Common softwoods in the region include Pine, Fir, Cedar, Hemlock and Spruce.
- (19) Street Tree – Tree planted in or adjacent to the road right-of-way.
- (20) Thinning – The selective removal of certain trees from a stand to regulate the number, quality, and distribution of the remaining trees. Deliberate control of stand density by thinning can improve vigor, growth rate and quality of the remaining trees. Thinning also allows for planting of suitable understory plants.
- (21) Topping – The removal of large portions of the crown of the tree by the making of horizontal cuts, generally through the main stem.
- (22) Tree – Any tree that measures eight (8) or more inches in diameter at Diameter at Breast Height (DBH).
- (23) Vista Pruning – Selective removal or reduction of branches in the tree’s crown to allow a specific view of an object from a predetermined point.

#### Section 5. Pruning

- (1) Maintenance Pruning
  - (a) Maintenance Pruning is permissible without a permit.
  - (b) Maintenance Pruning does not include Crown Reduction.
- (2) Vista Pruning
 

The two main techniques that are used when vista pruning are crown reduction and crown thinning.

  - (a) Crown Reduction (reducing the height or spread of a tree)
    - 1. Crown Reduction (also known as drop-crotch pruning) may be used to enhance or maintain a view or to reduce the size of a tree that has grown too large for its permitted space. This procedure removes the end of a branch or top of the trunk by cutting back to a “crotch” created by a lateral (side) branch.
    - 2. Crown Reduction requires a permit.
    - 3. For permit approval, there must be a strong side branch along the main stem or trunk that can assume the terminal control over the tree. Portions of the tree above that point may be removed to reduce the height and spread of the tree.
    - 4. Topping is considered an inappropriate pruning technique and is not permitted.

- (b) Crown Thinning a tree may also be used to enhance or maintain a view. The primary guideline for vista pruning by crown thinning is to provide the homeowner with "windows" that occur within the tree canopy. Crown Thinning does not require a permit.

Section 6. Tree Removal – Removal of Dead/Hazardous/Diseased Trees

- (1) Removal of Dead/Hazardous/Diseased Trees is permissible with a permit. No application fee will be required.
  - (a) Hazardous trees shall include, but not be limited to, those that are within the footprint as defined herein.
  - (b) If tree(s) are dead, hazardous, or diseased, a permit for their removal will be issued by the City upon written request and verification by the City Code Enforcement Officer or his/her designee.
  - (c) If there is a disagreement regarding the validity of the tree(s) being dead, hazardous, or diseased, a statement from a certified arborist may be required.
- (2) Emergency Removal
  - (a) In case of an emergency caused by a tree being in a hazardous or dangerous condition posing an immediate threat to person or property, such tree may be removed without a permit if notification of such an emergency is made to the Sky Valley Police Department prior to the removal.

Section 7. Tree Removal – Thinning of density

- (1) Thinning trees is the removal of certain trees (including specimen trees) from a stand to regulate the number, quality, and distribution of the remaining trees. Deliberate control of stand density by thinning can improve the vigor, growth rate and quality of the remaining trees. Thinning will also allow space for planting of suitable understory plants.
- (2) Thinning by removal may be considered by evaluating size, species and the effect the intended removal will impact the area. Thinning by removal requires a tree cutting permit.
- (3) No mitigation is required for approved thinning.
- (4) No more than one half (1/2) of a stand density around any tree within the minimum spacing radius will be considered for removal within a two-year period.
- (5) Spacing criteria to be considered in evaluating a tree removal permit application for thinning a stand density.

DBH - Minimum spacing between trees of like or greater size

8 – 11 inches	20 feet
12 – 15 inches	25 feet
16 – 19 inches	30 feet
20 + inches	40 feet

For example, the largest tree in a stand will be the controlling point. If you had a 20" DBH tree, a radius of 40 feet would be drawn around it. Up to one half (1/2) of the trees less than or equal to 20" would be considered for removal within that

40 feet.

## Section 8. Healthy Tree Removal

- (1) The removal of any other healthy tree 8" DBH or greater that does not meet the thinning criteria and is not otherwise considered dead, diseased or hazardous will be considered following the Code Enforcement Officer's review of the tree cutting permit application, site plan and mitigation plan. The following factors will be reviewed and be the basis for granting or denying the requested permit.
  - (a) Whether the trees intended for removal are within the Mountain Protection District, and if so, if a reforestation plan has been submitted;
  - (b) Whether the trees intended for removal are Specimen trees;
  - (c) Whether the trees intended for removal will impact erosion in the area;
  - (d) Whether the retention of the trees is necessary to prevent excess water runoff;
  - (e) The condition of the trees with respect to danger or interference with any structures on the property.
  - (f) The number and types of trees on the lot. No clear-cut openings in the existing tree canopy will be permitted without a well-distributed stand of trees or other adequate vegetative buffer being left between the adjoining property owners or the road right-of-way.
  - (g) The contribution of the trees to the natural beauty of the area;
  - (h) The effect of removal or relocation on property values in the area;
  - (i) The necessity, or lack thereof, to remove the trees to allow reasonable economic use and enjoyment of the property;
  - (j) The impact of any tree on the right-of-way;
  - (k) Whether the construction of structures or improvements on any property would necessitate the removal of any trees.
- (2) The value of healthy trees removed will be determined by adding the total DBH of all trees authorized for removal by the permit.
- (3) Mitigation (replanting) will be required for all healthy tree cutting permits as defined in this section.
  - (a) Required mitigation of healthy trees will be equal to 25% in inches of the total value DBH as determined by the Code Enforcement Officer.
  - (b) Mitigation will require replanting of Replacement Trees/Shrubs.
  - (c) All proposed Replacement Trees/Shrubs shall generally conform to the official Recommended Plant List of suitable plant types, which shall be maintained in the office of the City Clerk. Approved plants need not match specific plants in the list, but the plants shall follow the parameters defined by the list.
  - (d) Replacement or planting of street trees:
    - a. Must be evaluated based on estimated size at full maturity;
    - b. Must provide at least eight (8) feet of clearance at maturity for pedestrians and vehicles to avoid hazards created by low hanging tree branches;
    - c. Must be planted at least twenty (20) feet from the edge of roadway;
    - d. Must not impede safety or line-of-sight or interfere with lane of travel;
    - e. Must be of horticulturally appropriate species for use in road frontage areas;
  - (e) Replacement trees must be planted within the 90 days of the tree removal

- unless otherwise approved by the Code Enforcement Officer;
- (f) Replacement trees shall be planted on the same property unless otherwise approved by the Code Enforcement Officer.
  - (g) If the replacement tree dies within two (2) years, it shall be replaced by the property owner with a tree of equal value.
  - (h) If replacement trees are not planted within ninety (90) days or such date otherwise approved by the Code Enforcement Officer, the property owner will be in violation of their permit and will be subject to penalties as provided herein.

#### Section 9. Protected Native Shrubbery and Specimen Trees.

- (1) It shall be the policy of the City of Sky Valley that Native Shrubbery and Specimen Trees shall be preserved insofar as practical and reasonable in order to retard surface runoff and soil erosion and, protect their native species.
- (2) The removal of Native Shrubbery and Specimen Trees may be permitted on a limited basis as follows:
  - (a) With a permit as necessary for placing public roads, utilities, structures and parking areas; or
  - (b) With a permit for minimal selective cutting of Native Shrubbery or Specimen Trees.
  - (c) Selective removal permits will be evaluated based on the following criteria:
    - a. Overall condition of tree or plant;
    - b. How removal will impact erosion in the area;
    - c. How removal will impact water runoff;
    - d. The density of native plants or specimen trees on the lot;
    - e. The contribution of the Native Shrubbery or Specimen Trees to the natural beauty of the area;
    - f. The necessity, or lack thereof, to remove the Native Shrubbery or Specimen Trees to allow reasonable economic use and enjoyment of the property;
    - g. The impact of any Native Shrubbery or Specimen Trees on the right-of-way;
    - h. The buffer left between the adjoining property owner or the road right-of-way; and
    - i. Reasonable wildfire protection of structures under Sky Valley's Firewise guidelines.
  - (d) Maintenance Pruning is permitted without a permit.
  - (e) Approval of a permit for minimal selective cutting or removal of Native Shrubbery will require mitigation unless there is at least one native shrub to remain within a 10' x 10' area being thinned or the native shrubbery is within the suggested Firewise defensible space of 30-feet from a structure.
  - (f) Approval of a permit for minimal selective cutting or removal of Specimen Trees will require mitigation unless it falls within the Thinning of Density guidelines set forth in Section 7.

- (g) Mitigation (replanting) will be required for selective cutting and removal of all healthy native shrubbery and specimen tree permits as defined in this section.
- a. Required mitigation for Specimen Trees will be equal to replacement of 25% in inches of the total value DBH determined by the Code Enforcement Officer with Replacement Trees/Shrubs as defined herein.
  - b. Required mitigation for Native Shrubby will be equal to replacement of 25% of the total quantity of native shrubs cut as determined by the Code Enforcement Officer. Native shrubs may be replaced with Replacement Trees/Shrubs as defined herein.
  - c. All proposed plants shall generally conform to the official Recommended Plant List of suitable plant types, which shall be maintained in the office of the City Clerk. Approved plants need not match specific plants in the list, but the plants shall follow the parameters defined by the list.

#### Section 10. Final Inspection.

- (1) The Owner or Licensed Contractor doing the work is responsible for making sure that all tree cuttings are removed within 14 days of cutting and for calling the City Code Enforcement Officer for a final inspection within said 14-day period to avoid penalties.
- (2) Tree cuttings authorized under this permit are not eligible to be left out for the City's chipping service. Tree cuttings that a homeowner desires to keep as firewood may be approved at the reasonable discretion of the Code Enforcement Officer if such cuttings are of a typical fire log size and stacked near the home in such a manner as to be practically used for such a purpose.

#### Section 11. Procedure for Issuance of a Tree Cutting Permit.

- (1) Any landowner in the City of Sky Valley wanting to reduce the crown or height of a tree, cut a tree 8" or more DBH, thin a stand of trees, remove a dead, diseased or hazardous tree or remove protected Native Plants/Shrubbery or Specimen Trees must first complete an application for a tree cutting permit on forms designated by the City of Sky Valley and file said application with the office of the City Clerk.
- (2) The application shall include the following:
  - Owner and Applicant, name, phone and signature.
  - Site Address
  - Site Plan/Sketch identifying property boundaries
  - Location of driveway, house and other structures
  - Location, DBH (measured at 4.5' above grade), and species of all trees on the property requested for removal. Each tree must be shown in correlation to the property line, buildings and driveway.
  - Reason for removal
  - Mitigation Plan (except in the case of selective thinning of a densely wooded lot or the removal of dead, hazardous and diseased trees) to include location of replacement trees

Tree Removal Contact name, phone and insurance information.

- (3) Tree Cutters that perform work within the city must be insured with liability and workers' compensation insurance unless the homeowner signs an affidavit of responsibility for any damages.
- (4) All permit applications must be accompanied where required with the application fee.
- (5) In order to identify tree by location the applicant must, prior to submitting the application, mark each tree by placing a colored ribbon around the circumference of the tree at approximately 3 to 4 feet off the ground.
- (6) Cutting or removing trees on another person's land will require a signed written permission from that landowner to be sent to City Hall before a permit will be issued.
- (7) The owner must certify familiarity with the terms of this ordinance and the applicant must certify the person or business entity cutting and removing trees is familiar with the ordinance.
- (8) The City Code Enforcement Officer shall within ten (10) working days of the filing of the application (unless a longer time is agreed by the applicant) visit the property, confirm that the application is complete and make a written recommendation to the city manager that a permit be issued, modified or denied.
- (9) The City Manager shall within five (5) business days of receipt of the recommendation of the City Code Enforcement Officer approve, disapprove, or approve in part the recommendation. If the city manager approves in part or disapproves the recommendation of the Code Enforcement Officer, written explanation outlining the reasons for approval in part or disapproval must be given.

#### Section 12. Permit Fees.

Fees charged by the City for tree cutting permits shall be established from time to time by duly enacted ordinances of the City of Sky Valley or by an appropriate resolution of the City of Sky Valley.

#### Section 13. Appeal.

- (1) Any applicant dissatisfied with the recommendation of the Code Enforcement Officer or the decision of the City Manager may appeal such recommendation or decision to the City Council of the City of Sky Valley provided such appeal shall be in writing and filed with the City Clerk within 10 business days of receipt of the decision of the City Manager.
- (2) If an appeal as provided for in the section filed with the City Clerk 14 days prior to the next regularly scheduled meeting of the City of Sky Valley such appeal shall be placed on the agenda for consideration at that meeting.
- (3) If the appeal is filed less than 14 days prior to the next regularly scheduled meeting of the City Council, the appeal will be placed on the next following agenda or it may be placed on an agenda for a called meeting if one is scheduled prior to the regular City Council meeting date.
- (4) The City Council, in considering an appeal, will hear from the applicant, the City Code Enforcement Officer, the City Manager, and other persons who may wish

to provide information to the City Council. In making a decision, the City Council will be governed at all time by the criteria outlined in this ordinance.

#### Section 14. Penalties for Violation.

- (1) Except as otherwise provided herein, any violation of this ordinance shall subject the applicant and the contractor each to a fine not to exceed \$1,000 per violation and \$1,000 for each additional violation.
- (2) A violation will occur for each tree or protected native plant that is cut, pruned, topped, or removed in violation of this ordinance.
- (3) In addition to the above monetary fine any person, firm, corporation or other entity or agents thereof violating this ordinance will be required to replace each tree or protected native plant that is cut, pruned, topped, or removed in violation of this ordinance with two (2) hardwoods, softwoods or native flowering trees or shrubs as provided herein.
  - (a) Each tree/shrub must be:
    1. At a minimum, equivalent in size to a 15-gallon nursery grown tree; and
    2. Approved by the Code Enforcement Officer prior to planting.
- (4) A failure to remove any trees cut or debris from trees topped or trimmed within 14 days of completion will be considered a violation of this ordinance with a fine up to \$100 per day. The fine shall continue for each day the cut trees or debris remains on the property.
- (5) All citations issued and fines imposed herein can be imposed individually or jointly upon the Applicant, Property Owner and the Contractor depending on the situation.
- (6) If the City Code Enforcement Officer determines that a proper permit was not obtained or more vegetation was cut than what was included on the approved permit, the City Manager and Property Owner shall be notified.
  - (a) If both the City Code Enforcement Officer and City Manager agree that if proper procedures would have been followed, the application would have been approved, the Property Owner shall pay a penalty to the City equal to double the normal permit fee (as provided in the current fee schedule) for the total number of trees that were improperly pruned, cut or removed.
  - (b) The Property Owner shall have ten (10) days from the date of the notice to pay the penalty and avoid a citation.
- (7) No consideration will be given to a property owner's claim of dead, diseased or hazardous trees if those trees are cut and removed without a proper permit and without verification by the City.
- (8) In the case of an after-hours emergency which would involve the cutting of a tree, the City Police Department should be contacted to verify the hazard and make a report for the City Code Enforcement Officer.
- (9) In an emergency situation that has been verified by the Police, no penalty shall be assessed.

Section 15.

SHOULD ANY SECTION OR PROVISION OF THIS ORDINANCE BE DECLARED BY A COURT OF COMPETENT JURISDICTION TO BE UNCONSTITUTIONAL OR INVALID SUCH DECLARATION SHALL NOT AFFECT THE VALIDITY OF THE ORDINANCE AS A WHOLE OR ANY PART THEREOF OTHER THAN THE PART SO DECLARED TO BE UNCONSTITUTIONAL OR INVALID. ALL RESOLUTIONS AND ORDINANCES AND PARTS OF RESOLUTIONS AND ORDINANCES IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE ARE HEREBY REPEALED.

Section 16.

THIS ORDINANCE WILL BECOME EFFECTIVE UPON ADOPTION BY THE CITY COUNCIL AND APPROVED BY THE MAYOR AS PROVIDED BY THE CHARTER OF THE CITY OF SKY VALLEY.

It is so ordained and approved by vote of the City Council of the City of Sky Valley this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Approved:

\_\_\_\_\_  
Hughel Goodgame, Mayor

\_\_\_\_\_  
Milner Lively, Council President

\_\_\_\_\_  
Chip Durpo, Councilor

Attest:

\_\_\_\_\_  
Connie Larsen, Councilor

\_\_\_\_\_  
Ella Fast, City Clerk

\_\_\_\_\_  
Bob MacNair, Councilor

\_\_\_\_\_  
Ed Steil, Councilor

Read and introduced on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

# SKY VALLEY-SCALY MOUNTAIN VF&R (Volunteer Fire and Rescue)

P.O. Box 278 • Scaly Mountain, NC 28775

Sky Valley Mayor Robert MacNair  
Sky Valley City Council members  
3444 Highway 246  
Sky Valley, Ga 30537

1-28-18

Friends:

Enclosed are two signed originals of the annual contract between this Fire-Rescue Department and the City of Sky Valley to provide services as stated therein for CY/FY 2018

The contract is the same as the past several years with three exceptions.

1. We have stated our Corporate Name as the second party instead of "the undersigned".

2. We have inserted the dates and dollar amounts that are applicable to CY/FY 2018.

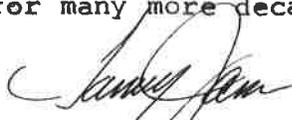
3. All prior year contracts have called for payments in the first, second, third and fourth quarters, but have not stated when during the quarter the payments are due.

For most years prior to 2016, we usually received payments in the first or second month of the quarter. However in 2016, we received the first quarter payment on April 30, and the 3rd quarter payment on November 4. In 2017, we received the first quarter payment on May 5, and the 3rd and 4th quarter payments on Jan 17, 2018.

Due to these late payments, we have added a sentence at the end of Section IV, calling for payment to be made during the second month of each quarter.

We hope that you find these changes acceptable. If so, please sign and seal one copy of the enclosed contract and return it to us.

We have enjoyed a good working relationship with Sky Valley for over 30 years, and we look forward to serving the citizens of Sky Valley for many more decades.

  
Tommy James  
Chief

Sincerely,

  
David Spears  
Chairman of the Board

## **AGREEMENT**

### **State of Georgia County of Rabun**

**Whereas**, the CITY OF SKY VALLEY, hereinafter referred to as First Party, is a municipal corporation in said State and County, chartered by the General Assembly of Georgia, and

**Whereas**, the SKY VALLEY-SCALY MOUNTAIN VOLUNTEER FIRE & RESCUE DEPARTMENT, INC., hereinafter referred to as Second Party, is a corporation with an office and place of business located in said County, and

**Whereas**, the parties desire to enter into this Agreement for certain services to be performed for the benefit of First Party by Second Party,

**Now, therefore, and in consideration of the mutual promises herein set forth and the payment by First Party to Second Party of the sum herein specified, it is mutually agreed as follows:**

#### **I. TERM OF AGREEMENT**

This Agreement shall be effective when signed by both parties and shall continue in full force and effect until December 31, 2018. It may be renewed by the parties thereafter from year to year by a letter of intent to renew signed by both parties and attached hereto which shall specify any modifications hereof.

#### **II. DESCRIPTION OF SERVICES**

Second Party shall provided fire fighting and rescue services in the same manner and to the same extent as it has in previous years for dwelling houses and other buildings and surrounding and adjacent areas located within the City of Sky Valley.

#### **III. AFFILIATION**

Second Party is an Independent Contractor as to First Party and is not an agent or employee. The time and manner of performance shall be within the sole and exclusive discretion of Second Party taking into consideration the nature of the duties and obligations of Second Party as a fire and rescue service. First Party shall have no control over the same but Second Party shall cooperate with the Sky Valley Police Department and City Government and its employees in carrying out its duties and obligations.

#### **IV. COMPENSATION FOR SERVICES**

First Party will financially contribute to Second Party for its services in the first, second, third and fourth quarters of the year 2018 in the amount of \$14,682.75 per quarter for a total of \$58,731.00 for the year. This constitutes one mil of the adjusted Net M&O Digest value of real property within the City for calendar year/tax year 2018. First party shall mail check to Second party at P O Box 278,

Scaly Mountain, NC 28775 in a timely manner each quarter so as to be received by Second Party not later than the last day of the second month of each quarter, i.e. 28 February; 31 May; 31 August and 30 November.

V. SPECIAL CONDITIONS

The following Special Conditions shall apply:

(A) This Agreement is made in Rabun County, Georgia, and the law of Georgia shall govern the legal construction and interpretation of its provisions and the rights and remedies of the parties.

(B) The provisions hereof constitute the entire Agreement of the Parties and no oral agreement, promises or inducements made by either Party shall bind the other unless reduced to writing and incorporated herein.

(C) This Agreement may not be modified except in writing executed by both parties.

WITNESS THE HAND AND SEAL OF EACH PARTY THE DATE SET OPPOSITE EACH SIGNATURE.

The City of Sky Valley, Georgia, First Party

By: \_\_\_\_\_  
Robert MacNair, Mayor

Date: \_\_\_\_\_  
(Affix City Seal)

Attested: \_\_\_\_\_  
Ella Fast, City Clerk

Sky Valley-Scaly Mountain Volunteer Fire & Rescue Department, Inc., Second Party

By:  \_\_\_\_\_  
David Spears  
Chairman of the Board

Date: 1/22/2018 \_\_\_\_\_  
(Affix Corporate Seal)

Attested:  \_\_\_\_\_  
Tommy James, Chief

MIXON  MIXON  
BROWN  TENCH  
TURNING VISION INTO VALUE  
CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS ADVISORS

WWW.MIXONCPA.COM

MICHAEL MIXON, CPA

JOELY MIXON, CPA

SKIP BROWN, CPA

January 5, 2018

Linda Lapeyrouse, City Manager  
City of Sky Valley  
3444 Highway 246  
Sky Valley, Georgia 30537

Dear Linda,

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the remaining fund information of City of Sky Valley, as of December 31, 2017, and for the year then ended and the related notes to the financial statements, which collectively comprise City of Sky Valley's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- The Schedule of Funding Progress

Supplementary information other than RSI will accompany City of Sky Valley's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Schedule of Expenditures of Special Purpose Local Option Sales Tax Proceeds

### The Objective of an Audit

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in accordance with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when

854 WASHINGTON STREET, SUITE 200  
CLARKESVILLE, GEORGIA 30523  
OFFICE: 706-754-1040  
FAX: 706-754-0403

103 MIDWAY DRIVE, SUITE C  
CORNELIA, GEORGIA 30531  
OFFICE: 706-778 2154  
FAX: 706-776-1982

545 D HELEN HIGHWAY  
CLEVELAND, GEORGIA 30528  
OFFICE: 706-865-7200  
FAX: 706-754-0403

considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **General Audit Procedures**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and in accordance with Government Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

### **Internal Control Audit Procedures**

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and in accordance with Government Auditing Standards.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

### **Compliance with Laws and Regulations**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Sky Valley's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Management Responsibilities**

Our audit will be conducted on the basis that management acknowledges and understands that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:

- i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit; and
  - iii. Unrestricted access to persons within the City of Sky Valley from whom we determine it necessary to obtain audit evidence.
  - iv. Draft financial statements and any accompanying information in time to allow the auditor to complete the audit in accordance with the proposed timetable.
- d. For including the auditor's report in any document containing financial statements that indicated that such financial statements have been audited by the City of Sky Valley's auditor.
  - e. For identifying and ensuring that the City of Sky Valley complies with the laws and regulations applicable to its activities; and
  - f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period (s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

### **Reporting**

We will issue a written report upon completion of our audit of City of Sky Valley's basic financial statements. Our report will be addressed to the governing body of City of Sky Valley. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of Government Auditing Standards, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

### **Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

### **Provisions of Engagement Administration, Timing and Fees**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

We expect to begin our audit the latter part of March and to complete our audit and issue our reports no later than June 30, 2017.

Joely Mixon is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Mixon, Mixon, Brown & Tench, CPAs' services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

With respect to the non-attest services that we perform, such as drafting the financial statements, schedules and disclosures based on the City's trial balance, the City of Sky Valley's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities. Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financials statements and related schedules or disclosures as these actions are deemed a non-audit service.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered at the completion of the audit and are payable upon presentation. We estimate that our fee for the audit will be \$8,500. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use City of Sky Valley's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Mayor, City Council, and City Manager the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;

- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of **Mixon, Mixon, Brown & Tench, CPAs** and constitutes confidential information. However, we may be requested to make certain audit documentation available to federal and state agencies pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of **Mixon, Mixon, Brown & Tench, CPAs'** personnel. Furthermore, upon request, we may provide copies of selected audit documentation to federal and/or state agencies. These agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Mixon, Mixon, Brown & Tench, CPAs*  
 Mixon, Mixon, Brown & Tench, CPAs

\*\*\*\*\*

**RESPONSE:**

This letter correctly sets forth our understanding.

City of Sky Valley

Acknowledged and agreed on behalf of City of Sky Valley by:

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Proposal From  
**UTILITY SERVICE CO., INC.**

1230 Peachtree St NE · Suite 1100 - Promenade · Atlanta, GA 30309  
 Toll-free: 855-526-4413 | Fax: 478-987-2991  
 utilityservice.com

Date: 1-31-2018

Submitted by: **Lee Smallwood**

Local Phone: **864-415-2388**

SFID:

CN:

SO:

Proposal Submitted To: <b>City of Sky Valley</b>			Phone Number: <b>706-746-2204</b>		Fax Number:	
Street Address: <b>3444 Highway 246</b>			Description of Work to be Performed: <b>Visual Condition Assessments</b>			
City: <b>Sky Valley</b>		State: <b>GA</b>	Zip Code: <b>30537</b>		Tank Name: <b>6 Total Ground Storage Tanks</b>	
Accounts Payable Contact Name: <b>Linda Lapeyrouse</b>		Email: <b>svcitymanager@windstream.net</b>		Job Site Address: <b>Water Area of Sky Valley, GA</b>		
Job Contact (Inspection Reports): <b>Linda Lapeyrouse</b>		Email: <b>svcitymanager@windstream.net</b>		County / Parish: <b>Rabun</b>	Tank Size: <b>6 Each</b>	Tank Style: <b>Ground Storage</b>

Utility Service Co., Inc. agrees to provide all labor, equipment, and materials needed to complete the following:

1. A date shall be coordinated by both parties to conduct this visual inspection.
2. The tank exterior and interior will be inspected to assess the Sanitary, Safety, Structural, Security, and Coatings conditions
3. Exterior and interior paint samples will be taken and the samples will be analyzed at a certified laboratory to determine the total lead and chromium content of the existing coatings.
4. A comprehensive written report with color digital photographs of the tank and the tank site will be submitted detailing the condition of the tank.
5. A representative of Utility Service Co., Inc will schedule a date with the Owner to present the report and findings.

Please sign and date this proposal and fax one copy to our office.

**Three Thousand and -----00/100 Dollars \$3,000.00**

Payment to be made as follows:

**Payment Due in Full Upon Completion of Work – plus all applicable taxes**

**Remittance Address: Utility Service Co., Inc., P O Box 674233, Dallas, TX 75267-4233**

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
USCI Signature

*Lee Smallwood*

Note: This proposal may be withdrawn by us if not accepted within Sixty (60) days

**Acceptance of Proposal -** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Fiscal Yr Beginning Month \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Printed Name \_\_\_\_\_



Southeastern Tank, Inc.  
 60 Vestal Road  
 Lebanon, TN 37090

# Quote

DATE	12/18/2017
QUOTE #	

<b>Client</b>
Sky Valley GA
Linda Lapeyrouse

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	ROV Tank Inspection for 6 tanks for the City of Sky Valley		\$4,800.00
	Reports will be typed and bound with photos and DVD video of the interior.		
	Anticipate it taking 3 days to complete.		
			\$ -
<b>QUOTED BY:</b>	Chris Dowdy 615-466-9007	<b>SubTotal</b>	
		<b>Freight</b>	\$ -
		<b>Tax Rate</b>	\$ -
		<b>Total</b>	\$ 4,800.00

*Freight is estimated. Actual freight costs will be billed.*



Fax – (406) 651-0120

**Proposal Number  
51879**  
Please reference the  
Proposal Number above on  
all Purchase Orders issued

**Scope of Work – Potable Water Reservoir Maintenance Contract**

This Potable Water System Proposal is made this date, by and between **City of Sky Valley** of the state of **Georgia**, (hereinafter "Client") and **Liquid Engineering Corporation, of Billings, MT**, (hereinafter "LEC"). LEC will provide all labor, specialty equipment and insurance to professionally evaluate your facilities.

**In-Service Inspection**

Interior and exterior inspections will review structural, sanitary, safety, security and any installed coating conditions. Reporting will be provided based on water tank inspection criteria, referencing applicable OSHA, EPA, AWWA, TCEQ and NFPA requirements. Minimum items examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatches, external overflow and plumbing.

Underwater interior video documentation will be completed with real-time closed circuit high-resolution color underwater video equipment. All pertinent findings will be recorded on DVD format (including dive maintenance technician's findings and narrative summary).

Services will include detailed interior video documentation of the potable water tank(s) / clearwell(s) as described on page two (2).

**Underwater Operations** – All Dive Maintenance Technicians and associated in-tank equipment are fully disinfected in accordance with AWWA Standard C652-02. All system entries will be conducted in accordance with applicable OSHA regulations pertaining to Diving and Confined Space; including 1910.401 thru 1910.441. Specialty equipment may include but is not limited to; appropriate OSHA climbing and personal fall protection, AWWA and ADC approved commercial diving equipment dedicated to in-service potable water operations

**In-Service Cleaning**

In-service removal of accumulated bottom sediment is accomplished using LEC's proprietary HydroDyne™ cleaning equipment. Normal cleaning prices provided include removal of sediment accumulations up to the first two inches (2") in depth or cubic yards given on reservoir information breakout.<sup>1</sup> Material that cannot be vacuumed with LEC's HydroDyne™ (e.g., concrete, gravel, misc. materials or compact sediment requiring the use of a hand nozzle), is considered debris. Cleaning includes up to one hour of debris removal per tank at no additional charge.<sup>2</sup>

For normal cleaning operations client shall make available an approved discharge location (sewer, cofferdam, etc.) within 300' of the reservoir access hatch. (Site-specific discharge recommendations can be provided by LEC upon request).

**Deliverable – Prioritization Schedule**

The deliverable provided on site will consist of LEC's checklists, summary recommendations and Immediate Needs Assessment™, which documents discrepancies that require urgent action, and is supplemented by the interior DVD documentation.



**Proposal Number  
51879**

Please reference the  
Proposal Number above on  
all Purchase Orders issued

**Assumptions** - Based upon information obtained via the systems interview conducted for your facility, the following assumptions were made. Should conditions vary from those stated, additional charges could apply.

- Prior to arrival, and during underwater operations, water level in tanks/clearwells to remain full.<sup>3</sup>
- Client's Point-of-Contact will be available for access, as well as authorization of any additional requested work.
- Facilities are accessible with LEC's standard truck/trailer combo (overall length – Crew Cab = 23' / Trailer = 22').<sup>4</sup>
- Access into tanks/clearwells are sufficient for man entry (i.e. 24" dia), with no obstructions in the hatchway.
- Exterior inspections will be performed from the ground, installed ladders, and exterior roof while utilizing installed ANSI & OSHA-certified personal fall protection equipment, without additional scaffolding or rigging.
- There are no special discharge requirements (i.e. long distances / permits).

**Miscellaneous**

All services provided by LEC will be completed in a professional workmanlike manner according to the Terms and Conditions of this Proposal. Any alteration or deviation from the Terms and Conditions of this Proposal, or additional services, involving additional costs, will be completed only upon written authorization by Client or Client's Authorized Representative.

This Proposal is contingent upon weather, delays or other matters beyond LEC's control. Client will carry fire, tornado, and other necessary insurance. LEC will provide all other required insurance coverage, including, but not limited to, General Liability, Employer Liability and Workmen's Compensation Insurance during all operations (certificate of insurance available upon request).

**Term of Contract**

LEC agrees to provide the scheduled potable water tank or clearwell maintenance services described above on a revolving basis as stated below, starting in 2018 until the expiration of this Contract, in 2021.

This Contract will provide for two (2) scheduled maintenance dispatches to be completed in calendar years 2018 and 2021. [Scheduling will be coordinated each maintenance year to provide a mutually acceptable timeframe.]

**Tank Group 1 Information**

<u>Tank</u>	<u>Capacity</u>	<u>Dimensions</u>	<u>Type</u>	<u>Cubic Yards Included</u>
105 Tank	105,000	24' high x 27' dia	Steel welded – o/g	3 (2 inches)
Alex Mtn. / Mid-Level	108,000	29' high x 25' dia	Steel bolted – o/g	3 (2 inches)
Beegum	68,000	24' high x 22' dia	Aquastore – o/g	2 (2 inches)
Low-Level	65,000	29' high x 19.5' dia	Steel bolted – o/g	2 (2 inches)
Wild Bird	60,000	28' high x 20' dia	Aquastore – o/g	2 (2 inches)
Winding Ridge	108,000	29' high x 25' dia	Steel bolted – o/g	3 (2 inches)



**Proposal Number**  
**51879**  
Please reference the  
Proposal Number above on  
all Purchase Orders issued

Maintenance Dispatch Year	Tank / Group	Unit Cost
2018 / 2021	1	\$ 5,415.00 / Year
<b>Total Cost – Maintenance Contract</b>		<b>\$ 10,830.00</b>

Maintenance dispatch years may be changed to mutually agreed years. Contract may be canceled after completion of first maintenance dispatch year.

*Pricing above does not include Local, State or Franchise Taxes - if any.*

*(Prior written approval will be obtained from Client's Authorized Representative for any additional charges outside the Scope described herein).*

1. Bottom sediment in excess of two inches or cubic yards stated above will be removed at \$42.00 per cubic yard.
2. Debris removal in excess of one hour per tank will be charged at a rate of \$425.00 per hour
3. Unscheduled delays, which are a direct result of the utility's obligations (i.e. access and water level), may incur standby charges.
4. Access requiring portable set-up (i.e. truck only), will incur an additional setup/tear-down charge.

This Proposal, when executed by both parties, shall constitute a binding agreement between the parties. The persons signing on behalf of Client and LEC hereby represent and certify that they are fully empowered to bind the respective parties to this Contract. Client acknowledges that payment is due and payable **Net 30 upon completion of on site work**. Progress billing will be applied on any contract whose duration is longer than ten (10) days. A finance charge on past-due accounts is computed at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%.

In the event Liquid Engineering Corporation is required to bring suit to enforce its rights under this Agreement, to collect any and all payments due and owing under this Agreement, or to otherwise determine, protect or enforce its rights and remedies under the Agreement or at law or equity, Liquid Engineering Corporation will be entitled to recover from the client its reasonable attorney's fees, expert fees, costs and expenses incurred in connection therewith.

**City of Sky Valley**  
3444 Highway 246  
Dillard, GA 30537

**LIQUID ENGINEERING CORPORATION**  
P.O. Box 80230  
Billings, MT 59108  
(800) 438-2187 Voice / (406) 651-0120 Fax

Accepted & Agreed per Costing Breakdown  
Attached hereto and by Reference Included herein

By: \_\_\_\_\_

By:  - Fred Muller

Title: \_\_\_\_\_

Title: **Vice President - Operations**

Date: \_\_\_\_\_

Date: **December 5, 2017**

Note: This proposal may be withdrawn if not accepted within 90 days from the above LEC signature date



Fax - (406) 651-0120

**Proposal Number  
51879**

Please reference the  
Proposal Number above on  
all Purchase Orders issued

### Scope of Work – Potable Water Reservoir Maintenance Contract

This Potable Water System Proposal is made this date, by and between **City of Sky Valley** of the state of **Georgia**, (hereinafter "Client") and **Liquid Engineering Corporation, of Billings, MT**, (hereinafter "LEC"). LEC will provide all labor, specialty equipment and insurance to professionally evaluate your facilities.

#### In-Service Inspection

Interior and exterior inspections will review structural, sanitary, safety, security and any installed coating conditions. Reporting will be provided based on water tank inspection criteria, referencing applicable OSHA, EPA, AWWA, TCEQ and NFPA requirements. Minimum items examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatches, external overflow and plumbing.

Underwater interior video documentation will be completed with real-time closed circuit high-resolution color underwater video equipment. All pertinent findings will be recorded on DVD format (including dive maintenance technician's findings and narrative summary).

Services will include detailed interior video documentation of the potable water tank(s) / clearwell(s) as described on page two (2).

Underwater Operations – All Dive Maintenance Technicians and associated in-tank equipment are fully disinfected in accordance with AWWA Standard C652-02. All system entries will be conducted in accordance with applicable OSHA regulations pertaining to Diving and Confined Space; including 1910.401 thru 1910.441. Specialty equipment may include but is not limited to; appropriate OSHA climbing and personal fall protection, AWWA and ADC approved commercial diving equipment dedicated to in-service potable water operations.

#### In-Service Cleaning

In-service removal of accumulated bottom sediment is accomplished using LEC's proprietary HydroDyne™ cleaning equipment. Normal cleaning prices provided include removal of sediment accumulations up to the first two inches (2") in depth or cubic yards given on reservoir information breakout.<sup>1</sup> Material that cannot be vacuumed with LEC's HydroDyne™ (e.g., concrete, gravel, misc. materials or compact sediment requiring the use of a hand nozzle), is considered debris. Cleaning includes up to one hour of debris removal per tank at no additional charge.<sup>2</sup>

For normal cleaning operations client shall make available an approved discharge location (sewer, cofferdam, etc.) within 300' of the reservoir access hatch. (Site-specific discharge recommendations can be provided by LEC upon request).

#### Deliverable – Prioritization Schedule

The deliverable provided on site will consist of LEC's checklists, summary recommendations and Immediate Needs Assessment™, which documents discrepancies that require urgent action, and is supplemented by the interior DVD documentation.



**Proposal Number**  
**51879**

---

Please reference the  
Proposal Number above on  
all Purchase Orders issued

**Assumptions** - Based upon information obtained via the systems interview conducted for your facility, the following assumptions were made. Should conditions vary from those stated, additional charges could apply.

- Prior to arrival, and during underwater operations, water level in tanks/clearwells to remain full.<sup>3</sup>
- Client's Point-of-Contact will be available for access, as well as authorization of any additional requested work.
- Facilities are accessible with LEC's standard truck/trailer combo (overall length – Crew Cab = 23' / Trailer = 22').<sup>4</sup>
- Access into tanks/clearwells are sufficient for man entry (i.e. 24" dia), with no obstructions in the hatchway.
- Exterior inspections will be performed from the ground, installed ladders, and exterior roof while utilizing installed ANSI & OSHA-certified personal fall protection equipment, without additional scaffolding or rigging.
- There are no special discharge requirements (i.e. long distances / permits).

**Miscellaneous**

All services provided by LEC will be completed in a professional workmanlike manner according to the Terms and Conditions of this Proposal. Any alteration or deviation from the Terms and Conditions of this Proposal, or additional services, involving additional costs, will be completed only upon written authorization by Client or Client's Authorized Representative.

This Proposal is contingent upon weather, delays or other matters beyond LEC's control. Client will carry fire, tornado, and other necessary insurance. LEC will provide all other required insurance coverage, including, but not limited to, General Liability, Employer Liability and Workmen's Compensation Insurance during all operations (certificate of insurance available upon request).

**Term of Contract**

LEC agrees to provide the scheduled potable water tank or clearwell maintenance services described above on a revolving basis as stated below, starting in 2018 until the expiration of this Contract, in 2021.

This Contract will provide for two (2) scheduled maintenance dispatches to be completed in calendar years 2018 and 2021. [Scheduling will be coordinated each maintenance year to provide a mutually acceptable timeframe.]

**Tank Group 1 Information**

<u>Tank</u>	<u>Capacity</u>	<u>Dimensions</u>	<u>Type</u>	<u>Cubic Yards Included</u>
105 Tank	105,000	24' high x 27' dia	Steel welded – o/g	3 (2 inches)
Alex Mtn / Mid-Level	108,000	29' high x 25' dia	Steel bolted – o/g	3 (2 inches)
Beegum	68,000	24' high x 22' dia	Aquastore – o/g	2 (2 inches)
Low-Level	65,000	29' high x 19.5' dia	Steel bolted – o/g	2 (2 inches)
Wild Bird	60,000	28' high x 20' dia	Aquastore – o/g	2 (2 inches)
Winding Ridge	108,000	29' high x 25' dia	Steel bolted – o/g	3 (2 inches)



**Proposal Number**  
**51879**  
 Please reference the  
 Proposal Number above on  
 all Purchase Orders issued

Maintenance Dispatch Year	Tank / Group	Unit Cost
2018 / 2021	1	\$ 5,415.00 / Year
<b>Total Cost – Maintenance Contract</b>		<b>\$ 10,830.00</b>

Maintenance dispatch years may be changed to mutually agreed years. Contract may be canceled after completion of first maintenance dispatch year.

*Pricing above does not include Local, State or Franchise Taxes - if any.*

*(Prior written approval will be obtained from Client's Authorized Representative for any additional charges outside the Scope described herein).*

1. Bottom sediment in excess of two inches or cubic yards stated above will be removed at \$42.00 per cubic yard.
2. Debris removal in excess of one hour per tank will be charged at a rate of \$425.00 per hour
3. Unscheduled delays, which are a direct result of the utility's obligations (i.e. access and water level), may incur standby charges.
4. Access requiring portable set-up (i.e. truck only), will incur an additional setup/tear-down charge.

This Proposal, when executed by both parties, shall constitute a binding agreement between the parties. The persons signing on behalf of Client and LEC hereby represent and certify that they are fully empowered to bind the respective parties to this Contract. Client acknowledges that payment is due and payable **Net 30 upon completion of on site work**. Progress billing will be applied on any contract whose duration is longer than ten (10) days. A finance charge on past-due accounts is computed at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%

In the event Liquid Engineering Corporation is required to bring suit to enforce its rights under this Agreement, to collect any and all payments due and owing under this Agreement, or to otherwise determine, protect or enforce its rights and remedies under the Agreement or at law or equity, Liquid Engineering Corporation will be entitled to recover from the client its reasonable attorney's fees, expert fees, costs and expenses incurred in connection therewith

**City of Sky Valley**  
 3444 Highway 246  
 Dillard, GA 30537

**LIQUID ENGINEERING CORPORATION**  
 P.O. Box 80230  
 Billings, MT 59108  
 (800) 438-2187 Voice / (406) 651-0120 Fax

Accepted & Agreed per Costing Breakdown  
 Attached hereto and by Reference Included herein

By: \_\_\_\_\_

By:  - Fred Muller

Title: \_\_\_\_\_

Title: **Vice President - Operations**

Date: \_\_\_\_\_

Date: **December 5, 2017**

Note: This proposal may be withdrawn if not accepted within 90 days from the above LEC signature date



Fax - (406) 651-0120

**Proposal Number  
51879b**

Please reference the Proposal Number above on all Purchase Orders issued.

## Scope of Work - In-Service Clean & Inspect

This Potable Water System Proposal is made this date, by and between **City of Sky Valley** of the state of **Georgia**, (hereinafter "Client") and **Liquid Engineering Corporation, of Billings, MT**, (hereinafter "LEC"). LEC will provide all labor, specialty equipment and insurance to professionally evaluate your facilities.

### In-Service Inspection

Interior and exterior inspections will review structural, sanitary, safety, security and any installed coating conditions. Reporting will be provided based on water tank inspection criteria, referencing applicable OSHA, EPA, AWWA, TCEQ and NFPA requirements. Minimum items examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatches, external overflow and plumbing.

Underwater interior video documentation will be completed with real-time closed circuit high-resolution color underwater video equipment. All pertinent findings will be recorded on DVD format (including dive maintenance technician's findings and narrative summary).

Services will include detailed interior video documentation of the potable water tank(s) / clearwell(s) as described on page two (2).

Underwater Operations – All Dive Maintenance Technicians and associated in-tank equipment are fully disinfected in accordance with AWWA Standard C652-02. All system entries will be conducted in accordance with applicable OSHA regulations pertaining to Diving and Confined Space; including 1910.401 thru 1910.441. Specialty equipment may include but is not limited to; appropriate OSHA climbing and personal fall protection, AWWA and ADCI approved commercial diving equipment dedicated to in-service potable water operations.

### In-Service Cleaning

In-service removal of accumulated bottom sediment is accomplished using LEC's proprietary HydroDyne™ cleaning equipment. Normal cleaning prices provided include removal of sediment accumulations up to the first two inches (2") in depth or cubic yards given on reservoir information breakout.<sup>1</sup> Material that cannot be vacuumed with LEC's HydroDyne™ (e.g., concrete, gravel, misc. materials or compact sediment requiring the use of a hand nozzle), is considered debris. Cleaning includes up to one hour of debris removal per tank at no additional charge.<sup>2</sup>

For normal cleaning operations client shall make available an approved discharge location (sewer, cofferdam, etc.) within 300' of the reservoir access hatch. (Site-specific discharge recommendations can be provided by LEC upon request).

### Deliverable – Prioritization Schedule

The deliverable provided on site will consist of LEC's on site report, summary recommendations and Immediate Needs Assessment™, which documents discrepancies that require urgent action, and is supplemented by the interior DVD documentation.

If requested, within approximately 45 days of completion of the onsite work, LEC's formal report will be delivered. This additional documentation will include a comprehensive listing of all discrepancies found, with corresponding photos and recommendations provided by LEC's specialists. Any cost estimates provided are estimated based on services provided by LEC and its specialists. This report will be delivered in the form of a digital PDF document. If a bound hard copy is requested, additional costs may apply. Costs for this bound report, without a professional engineers stamp are given on page 3. If necessary, reports can be signed and stamped by a licensed professional engineer for an additional charge.

**Proposal Number**  
**51879b**

Please reference the Proposal Number above on all Purchase Orders issued.

**Assumptions** - Based upon information obtained via the systems interview conducted for your facility, the following assumptions were made. Should conditions vary from those stated, additional charges could apply.

- Prior to arrival, and during underwater operations, water level in tanks/clearwells to remain full.<sup>3</sup>
- Client's Point-of-Contact will be available for access, as well as authorization of any additional requested work.
- Facilities are accessible with LEC's standard truck/trailer combo (overall length – Crew Cab = 23' / Trailer = 22').<sup>4</sup>
- Access into tanks/clearwells are sufficient for man entry (i.e. 24" dia), with no obstructions in the hatchway.
- Exterior inspections will be performed from the ground, installed ladders, and exterior roof while utilizing installed ANSI & OSHA-certified personal fall protection equipment, without additional scaffolding or rigging.
- There are no special discharge requirements (i.e. long distances / permits).

### Miscellaneous

All services provided by LEC will be completed in a professional workmanlike manner according to the Terms and Conditions of this Proposal. Any alteration or deviation from the Terms and Conditions of this Proposal, or additional services, involving additional costs, will be completed only upon written authorization by Client or Client's Authorized Representative.

This Proposal is contingent upon weather, delays or other matters beyond LEC's control. Client will carry fire, tornado, and other necessary insurance. LEC will provide all other required insurance coverage, including, but not limited to, General Liability, Employer Liability and Workmen's Compensation Insurance during all operations (certificate of insurance available upon request).

### Reservoir Information

<u>Tank</u>	<u>Capacity</u>	<u>Dimensions</u>	<u>Type</u>	<u>Cubic Yards Included</u>
105 Tank	105,000	24' high x 27' dia	Steel welded – o/g	3 (2 inches)
Alex Mtn. / Mid-Level	108,000	29' high x 25' dia	Steel bolted – o/g	3 (2 inches)
Beegum	68,000	24' high x 22' dia	Aquastore – o/g	2 (2 inches)
Low-Level	65,000	29' high x 19.5' dia	Steel bolted – o/g	2 (2 inches)
Wild Bird	60,000	28' high x 20' dia	Aquastore – o/g	2 (2 inches)
Winding Ridge	108,000	29' high x 25' dia	Steel bolted – o/g	3 (2 inches)



<p><b>Proposal Number</b> <b>51879b</b></p> <p>Please reference the Proposal Number above on all Purchase Orders issued.</p>
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<b>Costing</b>	
Cleaning / Inspection & Reporting Sub-Total	\$ 5,415.00
Scheduling Discount (If all work is completed in the 2017 / 2018 winter season)	(\$ 420.00)
<b>Cleaning / Inspection &amp; Reporting (after discount)</b>	<b>\$ 4,995.00</b>

*(Prior written approval will be obtained from Client's Authorized Representative for any additional charges outside the Scope described herein).*

1. Bottom sediment in excess of two inches or cubic yards stated above will be removed at \$42.00 per cubic yard.
2. Debris removal in excess of one hour per tank will be charged at a rate of \$425.00 per hour.
3. Unscheduled delays, which are a direct result of the utility's obligations (i.e. access and water level), may incur standby charges.
4. Access requiring portable set-up (i.e. truck only), will incur an additional setup/tear-down charge.

*Pricing above does not include Local, State or Franchise Taxes - if any.*

This Proposal, when executed by both parties, shall constitute a binding agreement between the parties. The persons signing on behalf of Client and LEC hereby represent and certify that they are fully empowered to bind the respective parties to this Contract. Client acknowledges that payment for onsite work is due and payable **Net 30 upon completion of on site work. Payment for the Digital Formal report(s) is due upon receipt.** Progress billing will be applied on any contract whose duration is longer than ten (10) days. A finance charge on past-due accounts is computed at a periodic rate of 1.5% per month, which is an annual percentage rate of 18%.

In the event Liquid Engineering Corporation is required to bring suit to enforce its rights under this Agreement, to collect any and all payments due and owing under this Agreement, or to otherwise determine, protect or enforce its rights and remedies under the Agreement or at law or equity, Liquid Engineering Corporation will be entitled to recover from the client its reasonable attorney's fees, expert fees, costs and expenses incurred in connection therewith.

**City of Sky Valley**  
3444 Highway 246  
Dillard, GA 30537

**LIQUID ENGINEERING CORPORATION**  
P.O. Box 80230  
Billings, MT 59108

Accepted & Agreed per Costing Breakdown  
Attached Hereto and by Reference Included Here Under

(800) 438-2187 Voice / (406) 651-0120 Fax

By: \_\_\_\_\_

By:  - Fred Muller

Title: \_\_\_\_\_

Title: **President**

Date: \_\_\_\_\_

Date: **February 14, 2018**

Note: This proposal may be withdrawn if not accepted within 90 days from the above LEC signature date.



## Franchise Fee Compliance Review - Sky Valley GA - Truvista - GMA

1 message

tmcgraw@localgovservices.com <tmcgraw@localgovservices.com>  
To: svcitymanager@windstream.net

Tue, Feb 13, 2018 at 10:39 PM

Hello Linda,

Nice speaking with you this afternoon, and sorry for the tardiness in getting this note to you.

Sky Valley is a member of the GMA's Telecommunications and Right-of-Way Management program. Here is the link:

<https://www.gmanet.com/Services/Operations-Efficiency/Telecommunications-Right-of-Way-Management.aspx>

Per our conversation, I suggest we perform a Franchise Fee Compliance Review of TruVista Communications for the City. This could result in recovering some underpayments and getting errors corrected going forward, or could be a clean review. I won't know until I am well into the work. Sky Valley is already a member of the program, so this service is at no additional charge to the City.

There are two items (not one, as I said on the phone) that need your attention:

1- Attached is a Resolution setting the franchise fee rate. In researching the facts, I noticed an important loose end that needs to be tidied up. TruVista applied for the state issued video franchise back in 2012. However, the City has never filed a resolution with the Georgia Secretary of State to establish the franchise fee rate. Attached is a Resolution establishing that rate at the customary 5%. Please pass this Resolution at your next meeting. When it passes let me know and I will provide instructions on how and where to send.

2- Attached is an Audit Authorization Letter to initiate the compliance review. After the Resolution above is passed, I will ask you to place the letter on City letterhead and email and US mail to the address indicated. Please CC me in on the email. When I see that email go out that is my cue to start my process. The whole process will take about 60 days. Almost all the work will be on my end, behind-the-scenes to you. I will try to keep you updated as we move along.

Please telephone or email me anytime if you have any questions or concerns. I can usually respond the same day.

Best regards,  
Tim McGraw  
Franchise Fee Advisor  
Local Government Services  
[817-980-4516](tel:817-980-4516)

### 2 attachments

 **RESOLUTION to establish FF Sky Valley GA.doc**  
29K

 **Initial Letter - Sky Valley GA - TruVista.docx**  
14K



February 27, 2018

**VIA E-MAIL ([eric.ramey@truvista.biz](mailto:eric.ramey@truvista.biz))  
And U.S. Mail**

Mr. Eric Ramey  
VP - Administration & Regulatory Affairs  
TruVista Communications  
112 York Street  
Chester, SC 29706

Dear Mr. Ramey:

The purpose of this letter is to inform you the City of Sky Valley, Georgia has requested Mr. Tim McGraw with Local Government Services (“LGS”) to assist the City with conducting a Franchise Fee Payment Compliance Review for the period January 1, 2015 through December 31, 2017 (the “Review Period”). This is a program administered by the Georgia Municipal Association. The City has requested LGS to conduct a review of TruVista’s financial records in order to determine the accuracy of the franchise fees incurred, collected, and remitted under your State-Issued or Local Franchise for the review period.

Should you have any questions or desire additional information, please do not hesitate to contact Tim McGraw at 817-980-4516 or me. Correspondence from Mr. McGraw regarding the review process will be copied to my attention or designee and should be treated by TruVista with all due authority from the City. We appreciate your cooperation and assistance with this matter.

Sincerely,

Linda Lapeyrouse  
City Manager  
City of Sky Valley

CC: Mr. Tim McGraw, Local Government Services, LLC

RESOLUTION

A RESOLUTION OF THE CITY OF SKY VALLEY THROUGH THE COUNCIL TO AUTHORIZE THE MAYOR TO ESTABLISH A FRANCHISE FEE APPLICABLE TO HOLDERS OF CABLE AND VIDEO FRANCHISES ISSUED BY THE STATE OF GEORGIA

WHEREAS, the City currently collects a franchise fee from any current cable or video providers;

WHEREAS, the City considers collecting a franchise fee from a cable or video provider utilizing the public rights of way as compensation to the public for the use of the rights of way and a means of promoting the public health, safety, welfare and economics development of the City and to protect public works infrastructure;

WHEREAS, the City of Sky Valley is authorized to collect a franchise fee of 5%, the maximum amount established by federal and state law, of each cable or video providers gross revenues received from the provision of cable or video service generated within the City;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the City of Sky Valley hereby requires a franchise fee of 5% of any cable or video state franchise holder's gross revenues received from the provision of cable or video service generated within the corporate boundaries of the City of Sky Valley, pursuant to a franchise issued by the State of Georgia pursuant to O.C.G.A. 36-76-1 et seq. known as the "Consumer Choice for Television Act" of 2007.

RESOLVED by the Mayor and Council of the City of Sky Valley this \_\_\_th day of \_\_\_\_\_ 2018.

ATTEST:

By \_\_\_\_\_

City Clerk

Mayor: \_\_\_\_\_

City of Sky Valley

(SEAL)

**Linda Lapeyrouse**

---

**From:** City Managers <CITYMANAGERS@LISTS.GMANET.COM> on behalf of Holger Loewendorf on behalf of Justin Kirnon <hloewendorf@GMANET.COM>  
**Sent:** Thursday, January 11, 2018 5:25 PM  
**To:** CITYMANAGERS@LISTS.GMANET.COM  
**Subject:** Fireworks Resolution  
**Attachments:** Fireworks Resolution.pdf

As everyone is aware, fireworks became legal in Georgia a few years ago. Originally, the law had very little local control, and each year we have attempted to gain more control over the detonation of fireworks. Due to the lobbying efforts of your GMA governmental relations team, the detonation of fireworks is only legal until 9 pm except on a few holidays. Many of our cites wanted more local control, especially in areas that have a great amount of density. Attached you will find a resolution written by Rep. Silcox that recognizes the diversity of needs in different regions as it relates to firework usage and provides information about fireworks being treated differently from other noises in local ordinances.

Last legislative session Rep. Silcox from Sandy Springs introduced HB 419, which was originally written to provide local governing authorities the ability to regulate the use or ignition of consumer fireworks based on local noise ordinances. GMA worked with her on the bill, and that version of the bill passed the house and was assigned to the Senate Public Safety Committee where the bill was amended to allow for usage of fireworks until midnight on all state holiday, 2 days before and 2 days after each holiday and all weekends before each holiday. The bill that passed the Senate Public Safety Committee will mandate more than 70 days in which fireworks can be detonated until midnight. Neither noise ordinances nor any other restriction can be placed on the usage of fireworks on those days. That made HB 419 a bill that we could not support and eroded the work previously done to gain local control on the hours of usage of fireworks. The bill was tabled on the Senate floor. We have language for an amendment that will take the language back to the version of the bill that passed the house. We will continue to work on this bill and get it to a place that works for you. Rep. Silcox needs the help of cities in Georgia to pass the attached resolution urging the legislature for more local control. The resolution highlights the lack of local control in GA as compared to our neighboring states and urges the General Assembly to pass a bill that gives us more control.

Please consider passing this resolution at your upcoming council meeting so we can present the resolutions to the legislature as we attempt to get this bill across the finish line and on to the Governor’s desk for his signature.

If you have any questions, please contact Justin Kirnon (jkirnon@gmanet.com).

#####

To unsubscribe from the CITYMANAGERS list:  
write to: <mailto:CITYMANAGERS-SIGNOFF-REQUEST@LISTS.GMANET.COM>  
or click the following link:  
<http://lists.gmanet.com/scripts/wa-GMANET.exe?SUBED1=CITYMANAGERS&A=1>

## A RESOLUTION

Recognizing the diversity of needs in different regions of our state with respect to the use of fireworks; and for other purposes.

WHEREAS, there are significant differences throughout the State in terms of types of communities and housing; and

WHEREAS, there are major differences in choices in terms of building density, lot size, and proximity to neighbors ; and

WHEREAS, the choice of those who live in more populated areas of the State has been limited in terms of the use of fireworks and the quality of life in those more populated areas has been diminished;

WHEREAS, fireworks are the only noise that is treated differently than other noises in state law; all other noises are governed by noise ordinances that are passed by local governments to govern their jurisdiction; and

WHEREAS, there are large unincorporated areas of the State that do not have noise ordinances; and

WHEREAS, according to <https://library.municode.com.ga>, there are only 108 of the 538 cities in Georgia or twenty percent of the cities in Georgia that have a noise ordinance and would thus be affected by the new legislation; and

WHEREAS, all of our southeastern neighbors allow local control of the use of fireworks in their State and half of the States nationwide allow for local control of the use of fireworks, except the State of Massachusetts that does not allow the use of fireworks at all; and

WHEREAS, the Georgia House of Representatives passed House Bill 419 during the 2017 Legislative Session by a vote of 147 to 17 to enable the governing authorities in certain counties to further regulate the use or ignition of fireworks; and

WHEREAS, House Bill 419 does not address the use of all fireworks but rather the noise created by certain fireworks and does not in any fashion restrict or address the sale of fireworks; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF \_\_\_\_\_, that this resolution is presented to urge the Georgia Senate of the General Assembly to pass House Bill 419 and for the Governor of the State of Georgia to sign such bill into law to improve the quality of life for the citizens of their city, recognizing that not all such counties and cities have noise ordinances and that the population density in some areas of Georgia will not warrant regulation of noises by noise ordinance.

# Proposal to Provide Legal Services to the Sky Valley, Georgia City Council

December 29, 2017

Submitted by

Law Office of Douglas T. Kidd, P.C.  
833 Grogan Street  
Lavonia, GA 30553

Contact: Doug Kidd  
douglas.terry.kidd@gmail.com  
706-356-1778

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Exhibit "A": Resume of Doug Kidd

**A. FIRM OVERVIEW**

1. Office Location

833 Grogan Street, Lavonia, Georgia 30553.

2. Firm's Qualifications

I have represented small municipal governments for eight years, and I am currently city attorney for Bowman, Georgia and Bowersville, Georgia. I understand small cities' need to keep costs reasonable while also providing high quality legal services. I enjoy city attorney work because I like the wide area of the law involved – from election law to employment law to zoning and property law and everything in between.

3. Key Contact

Douglas Kidd, managing partner of firm.

4. Conflict of Interest

I do not have any current or former private clients that may pose a conflict of interest if I were to represent Sky Valley.

**B. LOCAL GOVERNMENT EXPERIENCE**

I have represented small city governments for the last eight years.

I am city attorney for Bowman, Georgia and Bowersville, Georgia. I was appointed in January 2010 for Bowman and in March 2016 for Bowersville.

As city attorney, I attend work sessions and council meetings and sometimes meet with the mayor or city clerk after hours. I draft ordinances and resolutions and review contracts. I also set up an Open Records compliance system for both cities. I recently negotiated a real estate transaction that allowed the city of Bowman to purchase property that connects the city park to the city cemetery via a road through private property. This deal started as a possible contentious

eminent domain case, but I was able to convince the Council to negotiate with the landowners to come to a resolution that was faster and cheaper than litigation.

I am a skilled litigator with experience in Superior Courts and appeals courts. However, I try to get my clients to avoid litigation if at all possible, because litigation is an expensive proposition. But if the situation requires a resolution in court, then I've succeeded for my municipal clients. I was able to have a complaint against Bowman for elections fraud dismissed by the State Board of Elections. The city clerk was accused of allowing non-city residents to vote in the municipal election for mayor. The city was accused of not properly training the city clerk and for allowing non-city employees access to restricted voting materials. After the hearing, the State Elections Board unanimously dismissed the case against the city.

We also have a case currently in litigation where the city was sued because the council denied his application for a building permit. We won on summary judgment and the case is currently in the Court of Appeals.

I also am city attorney for Bowersville, Georgia. Bowersville elected an entirely new mayor and council and there was a steep learning curve for all of them. The Council hired me shortly after they took office, in March 2016. After I took my position, I noticed that Bowersville did not have a code of ordinances or any policies or procedures. I spent the next six months helping the council draft a new code of ordinances and policies for the city. I also helped the council find grant opportunities for much-needed capital projects.

I also have experience in municipal court. I have been appointed counsel for indigent defendants in Lavonia Municipal Court, Franklin County Probate Court, Franklin County Magistrate Court, and Hart County Probate Court. I have handled hundreds of misdemeanor criminal cases and am experienced in criminal procedure. I have done mostly defense work but I

work well with the police officers in my courts and I would not have a problem prosecuting cases.

I also have been the chairman of the Franklin County Board of Elections since July 2015 when I was appointed by Superior Court Judge Jeffrey Malcom to the position. Since acting as chairman, we have drawn new district lines and consolidated precincts, which have helped save the county money and sped up the vote counting process.

**C. DAY-TO-DAY ACTIVITIES**

My local government clients are my first priority as an attorney. I attend all regular and called meetings of the city council as well as any business meetings with the mayor or staff as needed. I give my email and cell phone to my clients and I will return all messages within at least 24 hours, if not that business day.

I will perform all legal work myself and I will not bill for non-legal work my support staff performs.

**D. REFERENCES**

City of Bowman  
25 Prince Ave.  
Bowman, GA 30624  
706-245-5432

Pete Gibbons, former Mayor  
Betty Jo Maxwell, Mayor  
Dawn Royston, City Clerk  
*Served as city attorney for 7 years  
and advised on a broad range of  
municipal issues.*

City of Bowersville  
1126 West Main Street  
Bowersville, GA 30516  
706-245-8971

Jim Jordan, Mayor  
Debbie Walker, City Clerk  
*Served as city attorney for 2 years.*

City of Lavonia  
851 Grogan Street  
Lavonia, GA 30553  
706-356-4848

Warren Caswell, Judge  
706-789-3609  
Bruce Carlisle, Police Chief  
*Served as public defender for almost*

Franklin County Probate Court  
7085 Hwy. 145, Suite A  
Carnesville, GA 30521  
706-384-2403

*3 years. Negotiated pleas and tried cases involving DUI, marijuana possession, and traffic tickets.*

Ken Eavenson, Judge

*Served as public defender for 4 years and negotiated pleas and tried cases involving DUI, marijuana possession, and traffic tickets.*

Franklin County Magistrate Court  
7085 Hwy. 145, Suite B  
Carnesville, GA 30521  
706-384-7473

Cody Grizzle, Judge  
706-491-0249

*Served as public defender for 4 years and negotiated pleas and tried cases involving disorderly conduct, marijuana possession, and other county ordinance violations.*

Franklin County Board of Elections  
211 Athens Street  
Carnesville, GA 30521  
706-384-4390

Gina Chappellear, Supervisor  
706-654-8172

*Served as chairman for 2 and half years helping to interpret state election law and setting policy for board.*

**E. RESUME**

A resume for Doug Kidd has been attached.

**F. INSURANCE**

I currently have malpractice insurance through Travelers Insurance, with a \$250k per occurrence and \$500k aggregate minimum. I also have liability and workers compensation insurance that will be maintained throughout a possible term as city attorney.

**G. FURTHER INFORMATION**

I graduated with a B.S. degree in Journalism from Georgia Southern University in 2002 and graduated with a J.D. from Stetson University College of Law in 2008. I regularly take more than the minimum number of hours for my continuing legal education and I am a member of the Local Government Law section of the State Bar of Georgia.

I graduated from Leadership Franklin in 2014, where I learned about the economic and educational attractions of Franklin County. I served a term on the Lavonia Chamber of Commerce board of directors in 2010.

I am also a member of the three-attorney Northern Circuit Public Defender Supervisory Panel. This group selects the public defender for our judicial circuit and monitors the public defender office. We meet with all three judges in our circuit as well as the public defender and his staff to ascertain the status of the office. I was appointed by the county commissioners of the circuit to the board in 2012 and was selected as secretary of the panel. Our first big assignment was to interview and select the public defender in 2012. We sifted through resumes of candidates across the state and interviewed several candidates, before hiring Harvey Wasserman based on his qualifications as a trial attorney and for his experience leading a large law firm. Mr. Wasserman has helped bring order and boost morale to a public defender office that needed it.

**H. PROPOSED FEES**

I will bill the City for professional services at my government discounted hourly rate of \$125 per hour. This hourly rate is the same for regular work as well as for litigation. Billing is done in increments of one-tenth of an hour.

I will not charge the City for bar dues, fees for continuing education, travel, or other normal, day-to-day expenses such as copies or phone calls.

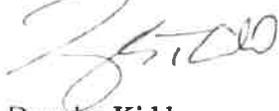
Certain fees for extraordinary litigation expenses, such as court costs, deposition transcription fees, or expert fees will be paid for by the City. I will consult with the City before any extraordinary expenses are incurred.

**I. CONCLUSION**

I appreciate your consideration of my firm for the role of city attorney for the Sky Valley city council. I would like the opportunity to provide high quality legal services at a reasonable cost while being responsive and accessible to the Council and staff.

If there are any questions, please do not hesitate to let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Douglas Kidd", written in a cursive style.

Douglas Kidd

# Douglas T. Kidd

P.O. Box 628  
Lavonia, GA 30553  
(706) 491-9298  
douglas.terry.kidd@gmail.com

## Legal Experience

**Law Office of Douglas T. Kidd, P.C., Solo** (November 2008 – Present)

Experienced in civil litigation, from client intake, pleading and discovery to motions and summary judgment hearings and appeals.

- Handled dozens of bench trials, jury trials, motion hearings and appeals in Magistrate, Juvenile, Probate, Superior, and Appeals courts.
- Drafted wills, leases, contracts, shareholder agreements and other transactional documents for businesses and individuals.

## City Attorney

**City of Bowman, GA** (January 2010 – January 2013; February 2014 - Present)  
**City of Bowersville, GA** (March 2016 – Present)

- Drafted ordinances, reviewed and drafted contracts, and set up Open Records compliance system for small, rural city.
- Successfully argued case in front of State Elections Board, getting elections fraud charge dismissed against City.

## Public Defender

Appointed attorney for misdemeanor cases.

**Franklin County Probate Court**, (January 2014 – Present)  
**Franklin County Magistrate Court**, (January 2014 – Present)  
**City of Lavonia Municipal Court**, (March 2015 – Present)  
**Hart County Probate Court**, (January 2016 – Present)

## Newspaper Experience

**Copy Editor/ Page Designer**, (March 2003 – July 2005)

**Chattanooga Times Free Press**, Chattanooga, TN

- Edited reporters' articles, wrote headlines, and designed pages.
- Designed A1, Metro, and Business front pages, as well as inside news pages. Edited and designed Iraq War special edition that won press award.

## Bar Admissions

State of Georgia (2008)  
Supreme Court of Georgia (2009)  
Georgia Court of Appeals (2009)  
U.S. Supreme Court (2012)  
U.S. Court of Appeals, Eleventh Circuit (2012)  
U.S. District Court, Middle District of Georgia (2012)

## Memberships, Boards

President, Northern Circuit Bar Association (2012), Vice-President (2011)  
Member, Public Defender Supervisory Panel, Northern Circuit (2012 – Present)  
Chairman, Franklin County Board of Elections (2015 – Present)

## Education

**Samford University College of Law, MHLP** (Expected 2018)  
**Stetson University College of Law, J.D.** (May 2008)  
**Georgia Southern University, B.S. Journalism** (December 2002)



On January 31, 2018 I printed out the completed meter read list with the Alert report that shows any homes with water leaks. Mr. Joe Bradshaw @ 156 Ridgeview Lane was on the leak list with a reported usage of 133,890 gallons. Neal immediately went to the residence and found that the meter was running and he turned the homeowner valve off.

On February 1, 2018 I went out with Neal to pull data log history on all the water leaks that were produced from the master meter reading list. Mr. Joe Bradshaw's data history shows that his water leak began on January 16, 2018 and continued until Neal shut the water off on January 31, 2018. Daily usage for those 16 days ran from 7,200 to 8,600 gallons with 350-360 gallons used hourly.

Alyssa Mullins  
2-13-18



# MasterLink Data Collection System

## Data Log Report

2/13/2018 1:34 pm

From: 1/1/2018 (15:03) To: 1/31/2018 (15:03)

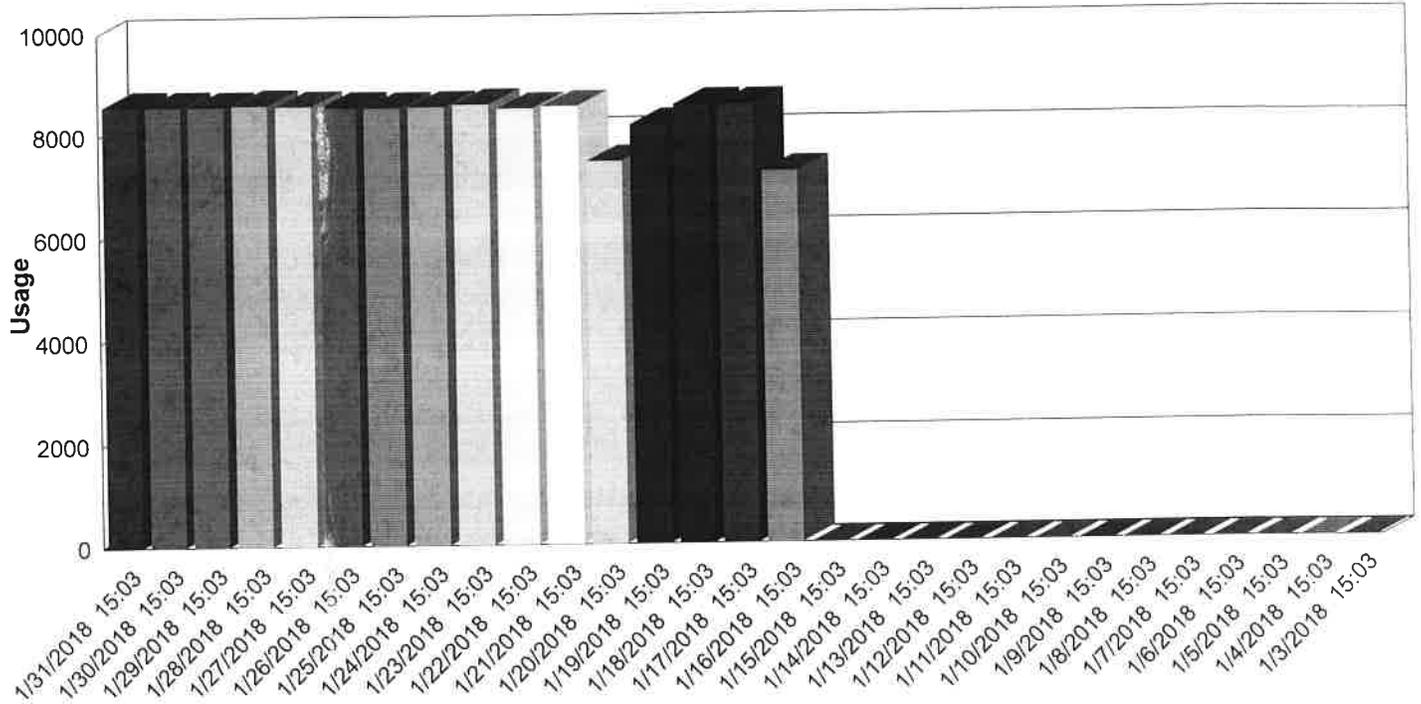
Address: 156 RIDGEVIEW LN

Customer: BRADSHAW, JOE

MeterSN: 0011341329 Electronic ID: 11341329

Peak Consumption: 8600 Occurred 1/28/2018 (15:03)

Data Log Event: 56566



<u>Date &amp; Time</u>	<u>Reading</u>	<u>Usage</u>
1/31/2018 15:03	326160	8580
1/30/2018 15:03	317580	8580
1/29/2018 15:03	309000	8570
1/28/2018 15:03	300430	8600
1/27/2018 15:03	291830	8570
1/26/2018 15:03	283260	8540
1/25/2018 15:03	274720	8530
1/24/2018 15:03	266190	8540
1/23/2018 15:03	257650	8580
1/22/2018 15:03	249070	8500
1/21/2018 15:03	240570	8530
1/20/2018 15:03	232040	7450
1/19/2018 15:03	224590	8160
1/18/2018 15:03	216430	8540
1/17/2018 15:03	207890	8540
1/16/2018 15:03	199350	7230
1/15/2018 15:03	192120	0
1/14/2018 15:03	192120	0
1/13/2018 15:03	192120	0
1/12/2018 15:03	192120	0
1/11/2018 15:03	192120	0
1/10/2018 15:03	192120	0
1/9/2018 15:03	192120	0
1/8/2018 15:03	192120	0
1/7/2018 15:03	192120	0
1/6/2018 15:03	192120	0
1/5/2018 15:03	192120	0
1/4/2018 15:03	192120	0
1/3/2018 15:03	192120	0



# MasterLink Data Collection System

2/13/2018 1:33 pm

## Data Log Report

Page 1 of 3

From: 1/16/2018 (00:03) To: 1/17/2018 (23:03)

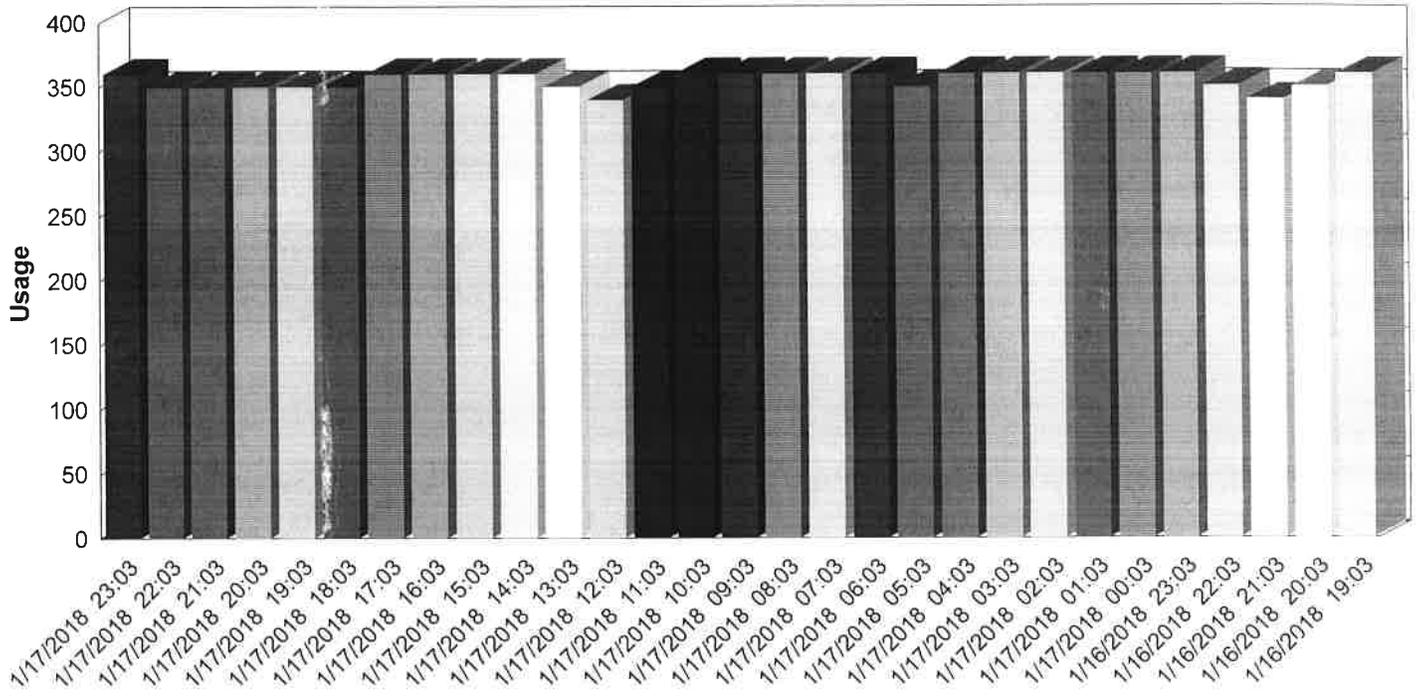
Address: 156 RIDGEVIEW LN

Customer: BRADSHAW, JOE

MeterSN: 0011341329 Electronic ID: 11341329

Peak Consumption: 370 Occurred 1/16/2018 (03:03)

Data Log Event: 56653



Date & Time	Reading	Usage
1/17/2018 23:03	210720	360
1/17/2018 22:03	210360	350
1/17/2018 21:03	210010	350
1/17/2018 20:03	209660	350
1/17/2018 19:03	209310	350
1/17/2018 18:03	208960	350
1/17/2018 17:03	208610	360
1/17/2018 16:03	208250	360
1/17/2018 15:03	207890	360
1/17/2018 14:03	207530	360
1/17/2018 13:03	207170	350
1/17/2018 12:03	206820	340
1/17/2018 11:03	206480	350
1/17/2018 10:03	206130	360
1/17/2018 09:03	205770	360
1/17/2018 08:03	205410	360
1/17/2018 07:03	205050	360
1/17/2018 06:03	204690	360
1/17/2018 05:03	204330	350
1/17/2018 04:03	203980	360
1/17/2018 03:03	203620	360
1/17/2018 02:03	203260	360
1/17/2018 01:03	202900	360
1/17/2018 00:03	202540	360
1/16/2018 23:03	202180	360
1/16/2018 22:03	201820	350
1/16/2018 21:03	201470	340
1/16/2018 20:03	201130	350
1/16/2018 19:03	200780	360



# MasterLink Data Collection System

2/13/2018 1:33 pm

## Data Log Report

Page 2 of 3

Data Log Event: 56653

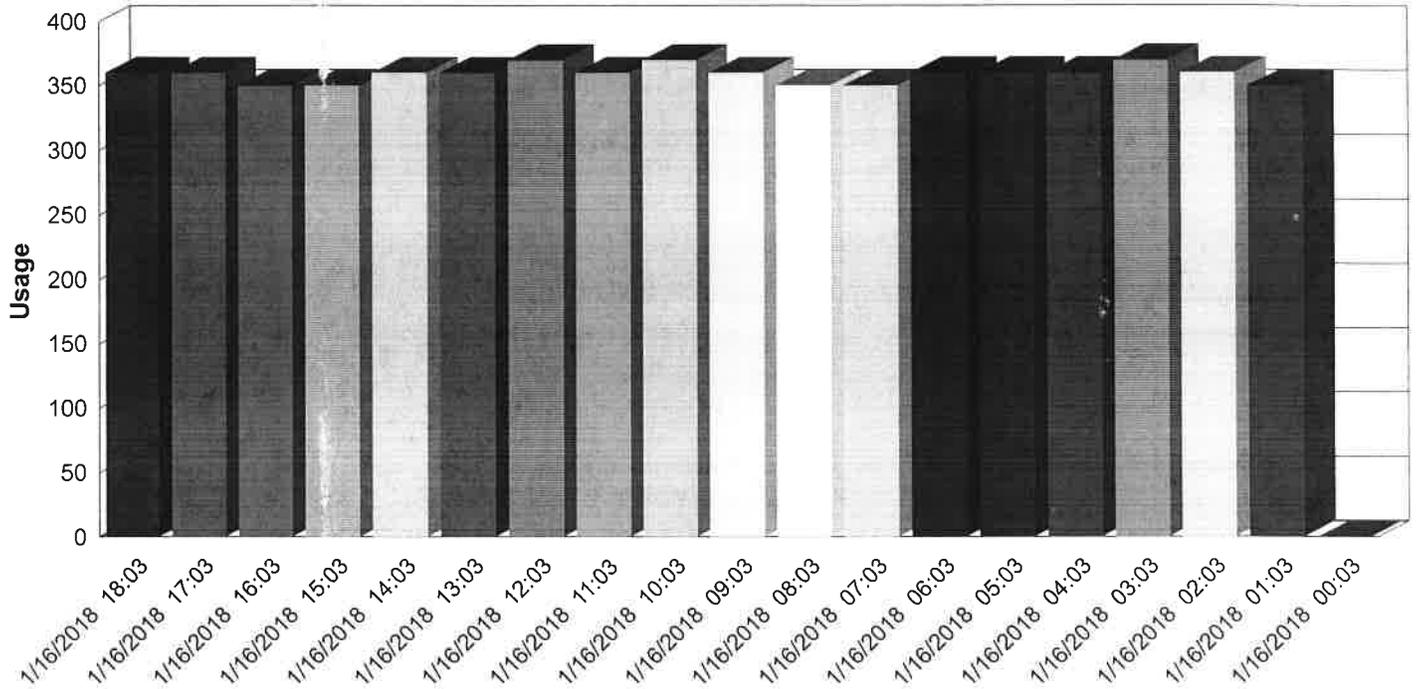
From: 1/16/2018 (00:03) To: 1/17/2018 (23:03)

Address: 156 RIDGEVIEW LN

Customer: BRADSHAW, JOE

MeterSN: 0011341329 Electronic ID: 11341329

Peak Consumption: 370 Occurred 1/16/2018 (03:03)



<u>Date &amp; Time</u>	<u>Reading</u>	<u>Usage</u>
1/16/2018 18:03	200420	360
1/16/2018 17:03	200060	360
1/16/2018 16:03	199700	350
1/16/2018 15:03	199350	350
1/16/2018 14:03	199000	360
1/16/2018 13:03	198640	360
1/16/2018 12:03	198280	370
1/16/2018 11:03	197910	360
1/16/2018 10:03	197550	370
1/16/2018 09:03	197180	360
1/16/2018 08:03	196820	350
1/16/2018 07:03	196470	350
1/16/2018 06:03	196120	360
1/16/2018 05:03	195760	360
1/16/2018 04:03	195400	360
1/16/2018 03:03	195040	370
1/16/2018 02:03	194670	360
1/16/2018 01:03	194310	350
1/16/2018 00:03	193960	0



# MasterLink Data Collection System

## Data Log Report

Page 3 of 3

2/13/2018 1:33 pm

**From: 1/16/2018 (00:03) To: 1/17/2018 (23:03)**

**Address: 156 RIDGEVIEW LN**

**Customer: BRADSHAW, JOE**

**MeterSN: 0011341329 Electronic ID: 11341329**

**Peak Consumption: 370 Occurred 1/16/2018 (03:03)**

Data Log Event: 56653

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Number of Readings For This Data Log: 48

Average Usage For This Data Log: 349

Total Usage For This Data Log: 16760

rev 5/20/2010

Subject: **WATER**  
Date: 2/9/2018 5:07:53 PM Eastern Standard Time  
From: jbrad0101@aol.com  
To: jbrad0101@aol.com

*To: Sky Valley, Ga. City Council  
Sky Valley, Ga.  
From: Joe Bradshaw  
Ref. Account # 031-00 156 Ridgeview Ln.*

*Mayor Robert Macnair and Sky Valley Council Members.  
Dear Mayor Macnair and Sky Valley City Council Members*

*On or about Jan. 16, 2018 due to a hard freeze a water pipe broke underneath the house also freezing & busting my water pump which is being replaced by Affordable plumbing, Lattie Parker of Clayton at a cost of \$659.. The breakage caused some 134000 gals. of water being loss before being discovered and turned off by your City water dept.*

*I was not aware of this until receiving my Feb. 1, 2018, utility bill, falling to the floor I was glad that my dog was close by & thanks to his licking I woke & then called the City & spoke to Ms. Mullins who was very kind & explained the bill.*

*She said she could adjust the bill from \$2153.63 down to \$1107.18 my check for that amount is attached.*

*We leave our heat on at 45 deg. in the winter to protect and accident like this from occurring as well as our pipes under the house being wrapped in insulation. The cold weather you have had this year & the freeze caused this accidental breakage. I have taken steps so that this should not occur again.*

*I would like to ask consideration from the council in reducing this further if possible due to my prompt payments as well as prompt payments of taxes over the pass years.*

*Yours very truly,  
Joe Bradshaw*



City of Sky Valley  
 3444 Highway 246  
 Sky Valley, GA 30537  
 (706) 746-2204

Check here if you have had a mailing address change and indicate this change on the back of the stub.



\* X Q A O X K L V S A \*

**Account Number:** 031-00      **Web ID:** 20  
**Service Address:** 156 RIDGEVIEW LN  
**Billing Date:** 02/01/2018  
**Current Charges:** 2, 153. 63  
**Past Due Charges:** 0. 00  
**Total Due By:** 02/26/2018      2, 153. 63  
 Office Use:

Please make checks payable to:

JOE BRADSHAW  
 2220 SE MILL CREEK CIR  
 OCALA FL 34471-8386

City Of Sky Valley  
 3444 Highway 246  
 Sky Valley, GA 30537

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

\*\*\* DO NOT PAY, ACCOUNT WILL BE DRAFTED ON 02/26/2018 \*\*\*

<b>Account Number:</b>	031-00	<b>Web ID:</b>	20
<b>Service Address:</b>	156 RIDGEVIEW LN		
<b>Last Payment:</b>	01/26/2018		57. 50
<b>Billing Date:</b>			02/01/2018

JOE BRADSHAW  
 2220 SE MILL CREEK CIR  
 OCALA FL 34471-8386

Account	Current Read	Previous Read	Usage
031-00	01/31/2018 326010	01/03/2018 192120	133890
		TOTAL	133890

Services	Current	Previous	Balance
WATER	2, 130. 63	0. 00	2, 130. 63
GARBAGE	23. 00	0. 00	23. 00
<b>Totals :</b>	<b>2, 153. 63</b>	<b>0. 00</b>	<b>2, 153. 63</b>
<b>DUE DATE :</b>	<b>02/26/2018</b>		

**IMPORTANT MESSAGES**

Homeowner valves should always be shut off upon leaving a residence. With temperatures in the single digits it is imperative that all homes that are vacant to be winterized and the homeowner valve shut off. This winter many residents have incurred extremely large water bills due to leaks as they have left their water on. If you are unable to turn off/on the valve by yourself, the City offers this service for \$10.00. City Hall will be closed on Monday, February 19, 2018 in observance of Presidents Day. Garbage will resume on Tuesday, February 20, 2018. Property taxes were due on December 20, 2017. If you have not paid your bill please contact Alyssa Mullins to get an updated amount. Interest has been added to all past due bills. Liens will be placed on all unpaid bills on February 26, 2018 and collection costs will accrue. All garbage and recycling MUST be out by 8:00 a.m. on pick up days. Due to the seasonal decrease in residents the routes are completed earlier and we cannot go back to pick up garbage or recycling after the original routes are finished. If you miss pickup you can take your garbage to the compactor located on Knob Drive. Please do not set out an overflow of cardboard boxes as the recycle truck can only hold a certain amount. If you have excess in cardboard it can be taken to the Recycle Center in Rabun Gap located on Kelly's Creek Rd. Sky Valley Water System has completed its 2018 Consumer Confidence Report. A copy of this report can be obtained by contacting City Hall at 706-746-2204. You can download a copy of the water quality report by going to [www.skyvalleyga.com/water.html](http://www.skyvalleyga.com/water.html). Individual notices will not be mailed.